

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, DECEMBER 11, 2025**

CALL TO ORDER: Mayor Fangman opened the meeting at 5:30 p.m.

PRESENT: Mayor Jacob Fangman
Mayor Pro Tem Tom Thompson
Alderman Ashlee Estlack
Alderman Brittney Wolfe
Alderman Chelsi Shadle
Alderman Christopher Topliff
Administrator Brian Barboza
City Secretary Machiel Covey

OTHERS PRESENT: Matthew Pederson, Ralph Graves, Mandy Hope, Annie Coon, Gina Yanez, and Roger Estlack

INVOCATION: Alderman Topliff

PUBLIC FORUM: None

PUBLIC COMMENTS: Mandy Hope spoke to Council in support of agenda item #4. Ms. Hope has lived on the North side of town for about three years now. She has been asking for two and a half years for clean water. She said her water was brown because of the old pipes. This has caused bloodshot eyes, rashes and other issues. She is excited to see the project coming before Council and hopes Council moves forward with it. When the city tests the water, they only test the South side. The lines on the South side are being flushed twice a week and still almost didn't pass on the water quality control. She asked Council to please move forward with the project.

AUTHORIZATIONS BY CITY COUNCIL:

25-032

1. CONSENT AGENDA

- Meeting Minutes for Regular Meeting November 13, 2025
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Compliance Report
- Animal Control Report
- ~~Greenbelt Municipal and Industrial Report~~
- ~~Public Works Report~~

A motion was made by Alderman Wolfe and seconded by Alderman Topliff to approve the Consent Agenda as presented. With each Alderman voting AYE, the motion carried.

25-033

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman Wolfe and seconded by Mayor Pro Tem Thompson to approve the Council Report (List of Bills) as presented. With each Alderman voting AYE, the motion carried.

25-0343. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Topliff and seconded by Alderman Estlack to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

25-0354. Discussion and possible action on Reviewing and possibly approving North Side Water Infrastructure Project by OJD Engineering.

A motion was made by Alderman Topliff and seconded by Alderman Wolfe to approve the North Side Water Infrastructure Project by OJD Engineering. With each Alderman voting AYE, the motion carried.

25-0365. Discussion and possible action on amending the Municipal Materials Management Agreement with Republic Services.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve amending the Municipal Materials Management Agreement with Republic Services as presented. With each Alderman voting AYE, the motion carried.

25-0376. Discussion and possible action on approving a Resolution Authorizing the City's Participation in the Panhandle Region (Texas State Planning Region 1) Regional Mutual Aid Agreement and Designating the Mayor to serve as the City's Chief Representative in all Matters Pertaining to the City's Participation in this Agreement.

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to approve a Resolution Authorizing the City's Participation in the Panhandle Region (Texas State Planning Region 1) Regional Mutual Aid Agreement and Designating the Mayor to serve as the City's Chief Representative in all Matters Pertaining to the City's Participation in this Agreement. With each Alderman voting AYE, the motion carried.

25-0387. Discussion and possible action on approving an Ordinance amending Ordinance No. 165 Traffic including Exhibit (A) to add New Stop Signs.

No action taken by City Council.

25-0398. Discussion and possible action on quote received from Green Frog Systems for Solar Lighting at Prospect Park under Pergola.

No action taken by City Council.

25-0409. Discussion and possible action on a recommendation from the Clarendon Economic Development Corporation to reappoint Brandon Frausto and appoint Bob Weis, Nathan

Floyd and Earl Hartman to the Board of Directors to a Two (2) Year Term.

A motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to approve a recommendation from the Clarendon Economic Development Corporation to reappoint Brandon Frausto and appoint Bob Weis, Nathan Floyd and Earl Hartman to the Board of Directors to a Two (2) Year Term. With each Alderman voting AYE, the motion carried.

25-041

10. Discussion and possible action on the Standard Operating Procedures for Water Service Shutoff- Clarendon Public Works Department.

No action taken by City Council.

25-042

11. Discussion and possible action on approving an Ordinance Establishing Minimum Rental Fees for Tower Space and Providing for Regulations Governing Tower Rentals.

A motion was made by Alderman Topliff and seconded by Alderman Estlack to approve an Ordinance Establishing Minimum Rental Fees for Tower Space and Providing for Regulations Governing Tower Rentals. With each Alderman voting AYE, the motion carried.

25-043

12. Discussion and possible action on approving a Radio Tower Lease Agreement with AW Broadband.

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to approve a Radio Tower Lease Agreement with AW Broadband. With each Alderman voting AYE, the motion carried.

25-044

13. Discussion and possible action on the Job Description of the City Secretary.

No action taken by City Council.

25-045

14. Discussion and possible action on Disciplinary Action of City Secretary Machiel Covey.

City Council Convened into Executive Session at 6:31 p.m. under the provision of Local Government Code, Section 551.074: Personnel Matters:

- Disciplinary Action of City Secretary Machiel Covey

City Council Reconvened into Open Session at 8:02 p.m. and took the following action.

A motion was made by Alderman Estlack and seconded by Alderman Wolfe to place a written employee disciplinary action report in the City Secretary's file. With each Alderman voting AYE, the motion carried.

25-046

15. Discussion and possible action on the City Administrators Report:

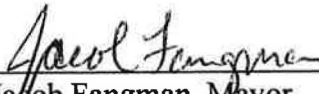
- Update on Employees
- Project Updates
- a) Downtown Revitalization Project CDM23-0292 (200&300 block of Kearney)
- b) Community Development Project CDV23-0235 (Lift Station)
- c) North Side Water Infrastructure Project
- d) 4th Street Project
- e) TxDOT 2025 TA Call for Project
- f) Library Project
- Solid Waste Report
- London Fogger ordered
- City Secretary Completion of Requirements for Texas Registered Municipal Clerks (TRMC) Certification

MAYOR COMMENTS: Mayor Fangman thanked everyone for coming to the meeting.


COUNCIL COMMENTS: None

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Estlack and seconded by Mayor Pro Tem Thompson to adjourn the meeting at 8:11 p.m., with each Alderman voting AYE, the motion carried.



Jacob Fangman, Mayor

Attest:


Machiel Covey, City Secretary