



## PROPOSED ANNUAL BUDGET

FOR THE FISCAL YEAR  
OCTOBER 01, 2021 THRU SEPTEMBER 30, 2022

### **MAYOR**

THE HONORABLE SANDY SKELTON

### **MAYOR PRO-TEM**

JACOB FANGMAN

### **ALDERMEN**

EULAIN MCINTOSH

TERRI FLOYD

JOHN LOCKHART

LARRY JEFFERS

### **CITY ADMINISTRATOR**

DAVID DOCKERY

Texas Local Government Code Section 102.005(b) Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of \$39,000 which is a 2.1% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$273,696.

City Council Record Vote

The members of the governing body will vote on the tax rate to support the 2021-2022 budget on September 9, 2021.

Tax Rate	Proposed 2021-2022	Adopted 2020-2021
Property Tax Rate	.61375	.5849
No-New-Revenue Tax Rate	.592646	.562444
No-New Maintenance & Operations (M&O) Rate	.592646	.562444
Voter-Approved Tax Rate	.613944	.585493
Debt Rate	0	0
De minimis Rate	0	1.516395
Unused Increment Rate	0	0

The total amount of municipal debt obligation secured by property taxes for the City of Clarendon is \$0.00



I, Sandy Skelton, Mayor of the City of Clarendon, do hereby certify that I delivered a copy of the 2021-2022 Proposed Operating Budget to the City Secretary's office on Tuesday, August 10, 2021.

  
Sandy Skelton, Mayor

ATTEST:

  
Machiel Covey, City Secretary







To: The Honorable Mayor and  
Members of the City Council of the City of Clarendon

Submitted herewith is the Annual Budget for the City of Clarendon, Texas, for the 2021-2022 fiscal year. This budget has been prepared and is presented in accordance with the Texas Local Government Code.

Receipts of \$ 1,853,325 expenditures of \$1,828,48 are projected for the General Fund.

Receipts of \$907,300 and expenditures of \$880,903 are projected for the Enterprise Fund.

The proposed budget reflects a 3% COL increase for all employees.

Funds for the CDBG Grant 15% match in the amount of \$42,500 for sewer improvements were added to the Wastewater Department.

Funds from the Capital Improvement Project Fund have been budgeted for street improvements.

Funds from the American Recovery Act have been budgeted for approved expenses in water, wastewater or broadband.

The property taxable value increased by over \$ 1,176,000 from 2020 due to an increase in value for single-family homes of \$1,902,810 and a decrease in commercial property of \$434,884.

The proposed property tax rate for FY 2021-2022 will be .61375 per \$100. Adopting .61375 represents a tax increase of \$39,000. The .61375 tax rate is composed of the "M&O" component which is used for General Fund maintenance and operations.

Law Enforcement services from the Donley County Sheriff's Office are contracted through the Donley County Commissioners Court. This budget includes the contractually obligated 1.5% increase which goes until September 30<sup>th</sup>, 2025.

The City of Clarendon subsidizes the Clarendon Volunteer Fire Department. The City also pays for insurance on their rolling stock, buildings, furnishes water for firefighting and pays all utilities expenses.

The City currently has 35 employee positions:

- (1) City Administrator
- (1) City Secretary
- (1) Utility Clerk
- (1) Part-time Office Assistance
- (1) Code Compliance Officer
- (1) Municipal Judge
- (1) Fire Marshal
- (1) Public Works Director
- (1) Librarian
- (2) Water Utility Employee
- (1) Wastewater Utility Employee
- (2) Street Maintenance Employee
- (1) Park/Pool Attendant
- (4) Part-time Library Employee
- (2) Part-time Sanitation Employee
- (1) Seasonal Park Attendant
- (13) Pool Manager & Lifeguards

Respectfully submitted this 8<sup>th</sup> day of August, 2021.



David Dockery  
Clarendon City Administrator

**CITY of CLARENDON**  
**ANNUAL BUDGET AND PROGRAM OF SERVICES FY 2021-2022**

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## STATEMENT OF CHANGES IN ACCOUNT BALANCES

Account	September 30, 2020	September 30, 2021
Pool Construction	\$2,468.46	\$
Municipal Court LCCC	\$1,785.19	\$
Community Development USDA Construction	\$34,553.02	\$
Interest & Sinking	\$1,990.70	\$
General Fund	\$700,891.12	\$
Motel Bed Tax	\$76,109.01	\$
Rolling Stock	\$28,221.94	\$
USDA Debt Service	\$56,457.87	\$
Airport Maintenance	\$0.00	\$
Street Maintenance	\$54,084.01	\$

TexPool Investments	\$1,686,451.80	\$	\$167.77
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### Certificate of Deposit:

#7012	General Fund	\$0.00	\$1,164,742.22	1 year
#7013	USDA Debt Service	\$0.00	\$202,114.80	6 month
#7014	Capital Improvement	\$0.00	\$592,783.48	6 month
#7015	Maintenance	\$0.00	\$195,302.58	30 day



# **City of Clarendon**

## **Budgeted Employees**

### **October 1, 2021**

The City is budgeted for 35 positions, filled by 12 full-time employees, 7 part-time employees, 14 part-time seasonal, and 2 retained monthly:

(1) City Administrator	David Dockery
(1) City Secretary	Machiel Covey
(1) Utility Clerk	Kimberly Cooper
(1) Office Assistant (part-time)	Miranda Zanardi
(1) Code Compliance Officer	Grett Betts
(1) Public Works Director	John Molder
(1) Librarian	Jerri Shields
(2) Water Employees	Jason Bingham
	Jacob Hunsaker
(1) Wastewater Employees	Stanley (Jeff) McKee
(2) Street Maintenance Employee	Jacob Lindsay
	Billy Curry
(1) Park/Pool	Albert Araujo
(4) Library Employee (part-time)	Anne Purvis
	Glenda Day
	Carlene Hollar
	Mary Lynn
(2) Recycling Employee (part-time)	Quinton Ford
	Tanner Hair

Municipal Judge	Tommy Waldrop
Fire Marshal	Jeremy Powell
(1) Park Attendant (seasonal)	to be filled
(13) Pool Manager & Lifeguards	to be filled





1	<b>WORKSHEET</b>					
2		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
4	<b>GENERAL FUND</b>					
5						
6	<b>REVENUE</b>	1,790,719	1,452,158	1,774,610	0	1,853,325
7						
8	<b>EXPENDITURES</b>					
9	RECYCLING/SANITATION	0	0	396,040	0	371,630
10	MAYOR & CITY COUNCIL	7,181	4,878	9,900	0	10,250
11	ADMINISTRATION	92,095	97,813	102,484	0	104,060
12	FINANCE & ACCOUNTING	141,921	141,774	158,905	0	161,120
13	CITY HALL	259,904	141,447	113,820	0	115,795
14	MUNICIPAL COURT	23,497	24,772	30,260	0	33,065
15	TAX OFFICE	19,738	16,335	20,500	0	17,750
16	LAW ENFORCEMENT	155,797	159,248	162,461	0	166,020
17	FIRE DEPARTMENT	20,414	20,512	26,243	0	26,670
18	CODE COMPLIANCE	59,572	45,849	73,655	0	59,365
19	STREETS	144,811	98,241	205,345	0	194,405
20	PARKS	25,007	3,363	10,330	0	50,910
21	AIRPORT	35,603	3,340	4,750	0	4,975
22	LIBRARY	86,789	72,731	84,180	0	87,555
23	DEBT SERVICE/TRANSFERS	593,038	493,861	192,436	0	361,475
24	POOL	0	308	102,800	0	63,440
25	<b>TOTAL EXPENDITURES</b>	<b>1,665,367</b>	<b>1,324,472</b>	<b>1,694,109</b>	<b>0</b>	<b>1,828,485</b>
26						
27						
28	<b>FUND BALANCE</b>	<b>125,352</b>	<b>127,686</b>	<b>80,501</b>	<b>0</b>	<b>24,840</b>
29						
30		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
31		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
32	<b>ENTERPRISE FUND</b>					
33						
34	<b>REVENUE</b>	1,243,194	1,337,829	871,720	0	907,300
35						
36	<b>EXPENDITURES</b>					
37						
38	WASTEWATER DEPARTMENT	108,358	121,626	188,739	0	165,663
39	WATER DEPARTMENT	381,557	395,111	487,267	0	504,240
40	SANITATION DEPARTMENT	311,691	362,270	0	0	0
41	TRANSFERS	262,667	259,313	142,200	0	211,000
42	<b>TOTAL EXPENDITURES</b>	<b>1,064,273</b>	<b>1,138,320</b>	<b>818,206</b>	<b>0</b>	<b>880,903</b>
43						
44	<b>FUND BALANCE</b>	<b>178,922</b>	<b>199,509</b>	<b>53,514</b>	<b>0</b>	<b>26,397</b>
45						
46	<b>BALANCE (DEFICIT)</b>	<b>304,274</b>	<b>327,195</b>	<b>134,015</b>	<b>0</b>	<b>51,237</b>
47						
48						
49						
50						
51						



# GENERAL FUND



1	GENERAL FUND					
2						
3	REVENUE	2018-2019	2019-2020	2020-2021	2020-2021	2021-2022
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	TAXES					
7						
8	AD VALOREM TAXES--CURRENT	265,488	336,678	351,000	0	390,000
9	SALES TAX	429,777	432,031	405,000	0	445,000
10	FRANCHISE FEES-Cable	4,408	3,678	4,200	0	3,500
11	FRANCHISE FEES-Telephone	4,775	4,739	4,100	0	4,000
12	FRANCHISE FEES-Electric	53,515	55,170	56,000	0	56,000
13	FRANCHISE FEES-Gas	10,696	9,278	12,500	0	13,200
14	TOTAL	768,659	841,574	832,800	0	911,700
15						
16	LICENSES/PERMITS					
17						
18	ANIMAL CONTROL FEES	1,985	1,570	1,000	0	1,000
19	PERMITS AND INSPECTIONS	0	0	0	0	0
20	ITINERANT MERCHANT PERMIT	400	200	150	0	100
21	CODE COMP. FEES	100	200	100	0	1,000
22	TOTAL	2,485	1,970	1,250	0	2,100
23						
24	INTRAGOV'T TRANSFER					
25	IMPROVEMENT FUND	88,437	95,923	0	0	0
26	TRANSFER FROM UTILITY FUND-MGMT FEE	65,500	55,000	35,000	0	101,000
27	DONLEY COUNTY--LIBRARY MAINT	30,000	30,000	30,000	0	30,000
28	TRANSFER FROM GENERAL FUND CHECKING	415,301	0	0	0	0
29	TRANSFER FROM LIBRARY CD	0	0	0	0	0
30	TRANSFER FROM RESERVE FUNDS CD	100	0	0	0	30,000
31	TRANSFER TO TEXPOOL	32,765	331,850	0	0	0
32	TRANSFER FROM TAX NOTE & BOND CD	217,729	0	0	0	0
33	TOTAL INTERGOV'T	849,832	512,773	65,000	0	161,000
34						
35	MUNICIPAL COURT					
36	MUNICIPAL COURT FINES	11,499	16,626	8,500	0	15,000
37						
38	TOTAL COURT	11,499	16,626	8,500	0	15,000
39						
40	MISCELLANEOUS					
41	PROPERTY SALES	2,043	1,321	1,200	0	1,000
42	INTEREST EARNED	70,709	30,356	26,000	0	2,300
43	AIRPORT HANGAR RENT	6,179	6,305	7,000	0	7,000
44	REIMBURSEMENTS/AIRPORT RAMP GRANT	20,589	0	50,000	0	50,000
45	SALE OF SURPLUS ITEMS	13,135	0	325,000	0	2,000
46	TOWER RENTAL	11,312	11,397	8,000	0	26,500
47	ALCOHOL SALES PERMITS	175	1,385	500	0	350
48	FAX/COPY REVENUE	41	9	30	0	25
49	LIBRARY INCOME	21,001	4,093	7,500	0	7,700
50	MOWING FEE	240	0	300	0	500
51	TEXAS REVENUE RECOVERY ASSO.	207	287	30	0	150
52	MISC INCOME	3,659	3,549	2,500	0	1,000
53	POOL INCOME	0	0	48,000	0	45,000
54	SANITATION/RECYCLING	0	370	385,000	0	420,000
55	TMLIRP HOTEL DEMO	8,954	0	0	0	0
56	PROPERTY LEASE/ SANITATION	0	0	6,000	0	6,000
57	AMERICAN RESCUE AND RECOVERY FUND	0	20,284	0	0	194,000
58	TOTAL	158,244	79,356	867,060	0	763,525
59	TOTAL GENERAL FUND	1,790,719	1,452,299	1,774,610	0	1,853,325



# Streets

The mission of the Street Department is to provide and maintain public thoroughfares so as to be safe and comfortable to travel. Activities of the Street Department includes the maintenance of approximately 12 miles of streets, about 3 miles of which are graveled and unpaved, and the cleaning of drainage ditches which abut City streets.

The Street Department funds two (2) hourly employees. The hourly employees are responsible for maintaining street signs, painting stripes, and trimming trees that obscure traffic signs. The hourly employees will be allowed to "float" between departments as needed; employees from other departments will "float" to assist in the Street Department as well. Street lighting, a flat fee per streetlight, is funded in this department.

1	<b>GENERAL FUND</b>
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3	
4	<b>STREETS</b>
5	
6	
7	
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9	
10	payroll for 2 full-time employee
11	payroll taxes
12	health benefits; \$759.64 pp monthly, employee pays \$29.64, plus life
13	city matches 1-1 on 7% withholding
14	summer help
15	overtime when cross-utilized in Water and Wastewater emergencies
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	gas & oil
26	orange cones and barricades
27	provided by uniform service
28	hammers; wrenches
29	we spray for mosquitoes every summer
30	yellow vests; safety glasses
31	pre-mix asphalt, primer, gravel; pot-hole patching materials
32	base material; stabilization
33	shop towels; gloves; barricade tape; marking paint
34	
35	
36	
37	
38	
39	
40	small equipment
41	repairs to 1 vehicle
42	repairs to roller, chip spreader, zipper, water truck, distributor
43	street signs, no parking, stop, yield
44	sidewalk repairs
45	tires
46	annual report of chemical usage
47	
48	
49	



1	<b>GENERAL FUND</b>					
2						
3						
4	<b>STREETS</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9						
10	<b>SALARIES</b>	26,040	23,184	52,055	0	56,120
11	<b>PAYROLL TAXES</b>	2,707	1,780	4,035	0	4,265
12	<b>HEALTH &amp; LIFE INSURANCE</b>	7,591	5,734	17,000	0	17,520
13	<b>TMRS RETIREMENT</b>	559	467	1,005	0	1,100
14	<b>PART-TIME SALARIES</b>	9,585	587	0	0	0
15	<b>OVERTIME</b>	1,026	211	2,000	0	2,200
16						
17						
18						
19						
20	<b>TOTAL</b>	47,508	31,963	76,095	0	81,205
21						
22						
23	<b>MATERIAL AND SUPPLIES</b>					
24						
25	<b>GAS &amp; OIL</b>	11,560	6,633	13,250	0	13,850
26	<b>TRAFFIC CONTROL DEVICES</b>	0	601	800	0	800
27	<b>UNIFORMS/APPAREL</b>	291	274	1,000	0	1,100
28	<b>SMALL TOOLS</b>	526	209	800	0	800
29	<b>CHEMICALS/MOSQUITO SPRAY</b>	1,040	58	2,200	0	2,250
30	<b>SAFETY EQUIPMENT</b>	1,877	682	1,000	0	1,200
31	<b>PAVING MATERIALS/ASPHALT</b>	16,838	2,962	18,000	0	18,000
32	<b>ROAD BASE/STABILIZATION</b>	8,211	35	6,000	0	5,000
33	<b>CONSUMABLES</b>	507	414	450	0	450
34						
35						
36	<b>TOTAL</b>	40,850	11,868	43,500	0	43,450
37						
38	<b>MAINTENANCE</b>					
39						
40	<b>EQUIPMENT</b>	208	300	2,000	0	2,500
41	<b>VEHICLE MAINTENANCE</b>	629	1,458	1,800	0	2,000
42	<b>EQUIPMENT MAINTENANCE</b>	4,573	4,717	7,500	0	7,400
43	<b>STREET SIGNS</b>	583	0	2,000	0	1,000
44	<b>CURBING &amp; DRAINAGE</b>	131	2,419	2,500	0	2,000
45	<b>TIRES</b>	3,120	2,169	2,200	0	2,300
46	<b>CHEMICAL REPORT FEE</b>	0	36	150	0	150
47						
48	<b>TOTAL</b>	9,244	11,099	18,150	0	17,350
49						

50	<b>STREETS</b>
51	continued
52	
53	
54	
55	fixed cost per light for street lights throughout town
56	travel/training
57	
58	
59	
60	
61	
62	
63	
64	large paving project funds from reserves
65	paid in full with budget amendment 17/18
66	radar speed signs x2 to be posted at each end of town
67	
68	
69	
70	
71	
72	

50	<b>STREETS</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
51	continued	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
52						
53	<b>TRAVEL/TRAINING/OVERHEAD</b>					
54						
55	<b>STREET LIGHTS</b>	46,556	43,041	47,250	0	47,500
56	<b>TRAVEL/TRAINING</b>	653	20	350	0	400
57						
58						
59	<b>TOTAL</b>	47,209	43,061	47,600	0	47,900
60						
61						
62	<b>CAPITAL OUTLAY</b>					
63						
64	<b>ENGINEERING/ADA DESIGN</b>	0	250	4,000	0	2,000
65	<b>DUMP TRUCK</b>	0	0	0	0	0
66	<b>RADAR SPEED SIGNS</b>	0	0	0	0	0
67	<b>HANDICAP RAMPS</b>			16,000		2,500
68	<b>TOTAL</b>	0	250	20,000	0	4,500
69						
70						
71	<b>TOTAL STREETS</b>	<b>144,811</b>	<b>98,241</b>	<b>205,345</b>	<b>0</b>	<b>194,405</b>
72						



## FINANCE and ACCOUNTING

Finance and Accounting funds the salary for the City Secretary, Utility Clerk, and part-time Office Assistant.

The City Secretary is the Chief Financial Officer, responsible for legally posting all notices and agendas, for recording minutes of each official Council meeting, and for responding to Open Records requests. Additionally, the City Secretary is the Elections Officer, and coordinates all Municipal elections.

Financial activities include planning, administration, and supervision of all financial operations of the City. These financial operations include, but are not limited to, accounts payable, accounts receivable, payroll, general ledger maintenance, financial reports, data processing services, investments, and debt management.

The City Secretary maintains records of drug testing, employee health benefits, and all of the City's Physical Damage and Liability coverage.

The City Secretary/Finance Officer, while supervised by the City Administrator, is appointed by the City Council. This arrangement provides for a clear delineation of responsibilities, and establishes a superior set of checks and balances for the management of public funds.

The Utility Clerk is responsible for input of water meter reads to process utility bills, collecting funds, and accounting for those collections. The Clerk tracks all utility accounts and verifies meter reads for accurate billing. The Utility Clerk is responsible for ensuring TCEQ reporting compliance. The Utility Clerk is also the Municipal Court Clerk and works directly with the Municipal Judge.

The Utility Clerk and the Office Assistant are the first people the customer comes into contact with. They document complaints and relay the information to proper departments for action. They are professional and courteous and represent the City in a positive way.

1	<b>GENERAL FUND</b>
2	
3	<b>FINANCE / ACCOUNTING</b>
4	
5	
6	
7	
8	
9	salary for City Secretary
10	phone allowance @ \$30 per month
11	vehicle allowance @ \$80 per month for local errands
12	payroll taxes
13	health benefits @ \$759.64 pp/monthly, employee pays \$29.64, & life
14	retirement benefits--the City matches 1-1 on a 7% withholding
15	salary for the Office Assistant for 25 hrs a week
16	salary for Utility Clerk
17	overtime
18	
19	
20	
21	
22	
23	logo shirts
24	calculators, etc
25	storage contains for city records
26	
27	
28	
29	
30	registration for conferences/meetings; TexasMunicipal Clerks Association
31	travel expenses; hotel, mileage, meals, flights
32	dues to Texas Municipal Clerks Association, payroll alert, etc..
33	bond for Utility Clerk, Office Assist
34	pre-employment drug/alcohol testing, random required by TxDOT
35	annual audit
36	INCODE software maintenance expense
37	bills, envelopes, purchase orders, receipts
38	revenue recovery for texas cities that collect unpaid utilities for each other
39	Finance and Accounting portion of monthly computer maintenance
40	upgrades & new software
41	cash collection module - Incode
42	
43	

1	<b>GENERAL FUND</b>					
2						
3	<b>FINANCE / ACCOUNTING</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
4		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
5						
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9	SECRETARY SALARY	43,567	43,667	43,315	0	45,050
10	PHONE ALLOWANCE	360	360	360	0	360
11	AUTOMOBILE ALLOWANCE	880	960	960	0	960
12	PAYROLL TAXES	5,993	5,994	6,430	0	7,090
13	HEALTH & LIFE INSURANCE	13,108	15,341	17,000	0	17,520
14	RETIREMENT	1,682	1,617	1,335	0	1,550
15	PART TIME WAGES	10,154	9,960	14,500	0	16,380
16	UTILITY CLERK WAGES	25,677	26,283	25,655	0	32,260
17	OVERTIME	233	36	300	0	150
18	<b>TOTAL</b>	<b>101,654</b>	<b>104,218</b>	<b>109,855</b>	<b>0</b>	<b>121,320</b>
19						
20						
21	<b>MATERIAL AND SUPPLIES</b>					
22						
23	UNIFORMS/APPAREL	155	200	250	0	0
24	MINOR APPARATUS/OFFICE EQ.	138	2	250	0	250
25	STORAGE CONTAINER	0	0	3,500	0	0
26	<b>TOTAL</b>	<b>293</b>	<b>202</b>	<b>4,000</b>	<b>0</b>	<b>250</b>
27						
28	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
29						
30	EDUCATION/TRAINING	496	595	800	0	300
31	MEETINGS/TRAVEL EXPENSE	1,680	1,285	1,500	0	500
32	DUES/SUBSCRIPTIONS	332	346	350	0	200
33	BONDS	50	50	60	0	70
34	MEDICAL/PHYSICAL/DRUG TESTING	910	370	1,700	0	2,000
35	AUDIT SERVICES	17,000	18,500	18,500	0	19,000
36	SERVICE CONTRACTS/INCODE	11,599	13,318	13,320	0	13,660
37	PRINTING EXPENSE	1,695	1,572	1,700	0	1,000
38	TEXAS REVENUE RECOVERY	195	225	400	0	700
39	COMPUTER MAINT. MONTHLY	1,380	1,093	1,520	0	1,520
40	COMPUTER SOFTWARE	0	0	500	0	0
41	INCODE CASH COLLECTION MODULE	4,637	0	4,700	0	0
42	EMPLOYMENT ADVERTISING					500
43	<b>TOTAL</b>	<b>39,974</b>	<b>37,354</b>	<b>45,050</b>	<b>0</b>	<b>39,450</b>
44						
45						
46	<b>TOTAL FINANCE / ACCOUNTING</b>	<b>141,921</b>	<b>141,774</b>	<b>158,905</b>	<b>0</b>	<b>161,020</b>





# RECYCLING/SANITATION

Sanitation service is provided by Diversified Waste for the collection and hauling of garbage waste from the residential and commercial customers of the city, the City of Clarendon will provide for the easy recycling of metals, plastics, glass, and paper/cardboard, and to provide for the composting of wood chips and grass clippings utilizing two (2) part-time employees.

The contract provider picks up residential and commercial garbage from dumpsters, many of which are shared by adjacent customers. Diversified also picks up items for recycling from strategically-located dumpsters. The Recycling Center is also open daily, except Sundays, for citizens and non-citizens to drop off trash for a fee, and to drop off items for recycling or to deposit grass clippings and tree limbs at no charge.

The Recycling Department won the highly coveted "Top Recycling Community for 2017" trophy awarded by PRPC Region II and the Panhandle Environmental Partnership. This is a traveling trophy and was last awarded to the City of Clarendon in 2009.

1	<b>ENTERPRISE FUND</b>
2	
3	
4	<b>SANITATION</b>
5	
6	
7	
8	
9	payroll for 2 part-time employees
10	payroll taxes
11	exit payment vacation/sick
12	retirement pay-out \$25 per year of employment
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	provided by uniform service
24	fuel and oil for vehicles
25	wrenches and screwdrivers
26	safety glasses, hearing protection, etc....
27	
28	
29	
30	
31	repairs to buildings
32	gas service
33	electric service for recycling; transfer station
34	Diversified Waste service
35	tire recycling project with PRPC
36	
37	Sanitations portion of the contracted monthly computer maintainance
38	
39	
40	<b>MAINTENANCE/EQUIPMENT</b>
41	oil, filters, parts, etc....
42	repairs to buildings
43	paper goods, gloves
44	tires for skid steer, forklift
45	
46	
47	
48	
49	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>RECYCLING</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9	PART TIME SALARIES	0	0	21,000	0	18,750
10	PAYROLL TAXES	0	0	1,630	0	1,435
11	VACATION/ SICK LEAVE PAYOUT	0	0	30,070	0	0
12	RETIREMENT PAYOUT	0	0	1,400	0	0
13						
14						
15						
16						
17						
18						
19	<b>TOTAL</b>	0	0	54,100	0	20,185
20						
21	<b>MATERIAL AND SUPPLIES</b>					
22						
23	UNIFORMS	0	0	420	0	425
24	GAS & OIL	0	0	500	0	500
25	SMALL TOOLS	0	0	300	0	300
26	SAFETY EQUIPMENT	0	0	200	0	250
27						
28						
29						
30	<b>TOTAL</b>	0	0	1,420	0	1,475
31	<b>CONTRACT SERVICES/ OVERHEAD</b>					
32	GREENLIGHT GAS	0	0	1,200	0	1,275
33	UTILITIES (ELECTRIC)	0	0	1,200	0	1,275
34	CONTRACT COLLECTION/ DISPOSAL	0	0	329,000	0	339,500
35	TIRE RECYCLE PROGRAM	0	0	3,000	0	3,000
36	PHONE	0	0	0	0	0
37	MONTHLY COMPUTER MAINTENANCE	0	0	1,520	0	1,520
38	<b>TOTAL</b>	0	0	335,920	0	346,570
39						
40	<b>MAINTENANCE/EQUIPMENT</b>					
41	EQUIPMENT MAINTENANCE	0	0	2,500	0	1,500
42	BUILDING MAINTENANCE	0	0	1,000	0	1,000
43	CONSUMABLES	0	0	500	0	500
44	TIRES	0	0	600	0	400
45						
46	<b>TOTAL</b>	0	0	4,600	0	3,400
47						
48						
49	<b>TOTAL RECYCLING</b>	0	0	396,040	0	371,630



## **TAX OFFICE**

The Tax Department funds the expenses of the Donley Appraisal District, which is responsible for collecting ad valorem taxes for all taxing entities in Donley County. Clarendon pays the Appraisal District quarterly.

The Appraisal District provides mapping services, property descriptions, and appraisal services.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>TAX OFFICE</b>
5	
6	
7	
8	
9	City of Clarendon pays an annual support fee to the Donley Apprasial
10	District for appraisal and collection services. This fee is paid quarterly.
11	
12	
13	
14	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>TAX OFFICE</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>CONTRACTED SERVICES</b>					
8						
9	<b>APPRAISAL DISTRICT</b>	19,738	16,335	20,500	0	17,750
10						
11	<b>TOTAL</b>	19,738	16,335	20,500	0	17,750
12						
13	<b>TOTAL TAX OFFICE</b>	<b>19,738</b>	<b>16,335</b>	<b>20,500</b>	<b>0</b>	<b>17,750</b>
14						





## MAYOR & CITY COUNCIL

The City of Clarendon is a Type "A" General Law city as defined by the State of Texas, and operates in accordance with the Constitution of the State of Texas. The Council consists of a Mayor and 5 Alderman, all whom are elected "at large" to 2-year staggered terms. The City of Clarendon has, by ordinance, created the position of City Administrator; the Council conducts long-range planning and establishes policies, and the City Administrator enforces those policies and manages the day-to-day operations of the City.

The goals of the Council are to set policies, approve funding levels, and to determine the levels of services provided by the City in order to develop and support a strong and economically viable community. The City Council's highest-priority concerns are the need for planning (capital improvements and equipment replacement), ways to attract new businesses and residents, promotion of heritage tourism, and the need for continual code compliance.

This budget includes funds to support the Mayor's and the Council's activities, provides a modest amount for training and associated travel, provides funding for elections, and funds a modest account for advertising and promotion of the community.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>MAYOR &amp; CITY COUNCIL</b>
5	
6	
7	
8	
9	3-ring binders; books, manuals; snacks
10	shirts for Council Members
11	
12	
13	
14	
15	
16	school for CouncilMember training; TML regional and annual conference
17	TML Quarterly Meeting
18	hotel/travel to TML Annual Conference and Council training
19	annual election expense--often shared with CISD and Hospital Dist.
20	local ads-- Christmas ad, 4th of July, Veterans day, etc....
21	TML and PRPC annual dues
22	bond for Mayor & Mayor Pro Tem
23	annual email domain fee
24	
25	
26	
27	cooperative efforts for community programs
28	tourism promo other than Chamber initiatives--like refrigerator magnets with City logo
29	
30	
31	
32	
33	
34	
35	
36	
37	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>MAYOR &amp; CITY COUNCIL</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>MATERIAL and SUPPLIES</b>					
8						
9	<b>SUPPLIES</b>	196	36	200	0	200
10	<b>APPAREL</b>	34	106	300	0	300
11						
12	<b>TOTAL</b>	230	142	500	0	500
13						
14	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
15						
16	<b>EDUCATION/TRAINING</b>	0	0	500	0	600
17	<b>TML QUARTERLY MEETING</b>	0	0	1,000	0	1,100
18	<b>MEETINGS/TRAVEL</b>	419	477	700	0	700
19	<b>ELECTION EXPENSE</b>	2,544	36	2,500	0	2,600
20	<b>ADVERTISING-LOCAL</b>	978	1,058	1,200	0	1,250
21	<b>DUES &amp; SUBSCRIPTIONS</b>	1,010	1,165	1,000	0	1,000
22	<b>BONDS</b>	0	0	0	0	0
23	<b>INTERNET EMAIL DOMAIN</b>	0	0	0	0	0
24	<b>TOTAL</b>	4,951	2,736	6,900	0	7,250
25						
26	<b>PROJECTS</b>					
27						
28	<b>COMMUNITY PROGRAMS</b>	2,000	2,000	2,000	0	2,000
29	<b>ADVERTISING &amp; PROMOTION</b>	0	0	500	0	500
30						
31						
32	<b>TOTAL</b>	2,000	2,000	2,500	0	2,500
33						
34	<b>TOTAL CITY COUNCIL</b>	<b>7,181</b>	<b>4,878</b>	<b>9,900</b>	<b>0</b>	<b>10,250</b>



# AIRPORT

The Airport Department funds support maintenance at Bass Field/Smiley Johnson Airport, a municipal airport owned and maintained by the City of Clarendon.

The City of Clarendon leases land for private aircraft hangars, and this income just covers the expense of mowing, maintaining lighting equipment, and the electricity for runway lighting.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>AIRPORT</b>
5	
6	
7	electricity for runway lights and beacon; water well pump
8	repairs/replacement of damaged or burned-out lights
9	chains for tie-down; marking paint; well repairs
10	cleaning the pilots lounge- 50 monthly
11	cleaning supplies
12	paper towels and toilet paper in pilots' lounge
13	ramp grant match 50/50
14	sealcoat & striping ramp grant funds
15	
16	
17	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>AIRPORT</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	ELECTRICITY	1,494	1,568	2,100	0	2,000
8	LIGHTS	48	147	500	0	550
9	REPAIRS & MAINTENANCE	153	242	1,000	0	1200
10	HOUSEKEEPING	400	500	850	0	900
11	HOUSEKEEPING SUPPLIES	46	66	200	0	200
12	CONSUMABLES	75	0	100	0	125
13	CRACK SEALING	21387	0	0	0	0
14	SEALCOAT & STRIPING	12000	0	0	0	0
15	RAMP GRANT- RADIOS & LIGHTS	0	817	0	0	0
16						
17						
18	<b>TOTAL AIRPORT</b>	<b>35,603</b>	<b>3,340</b>	<b>4,750</b>	<b>0</b>	<b>4,975</b>





## **LAW ENFORCEMENT**

For many years, the Donley County Sheriff's Department has provided Law Enforcement Services to the City of Clarendon.

On October 01, 2020, the City and Donley County entered into a 3-year agreement which provided for a base rate of compensation and a 1.5% annual increase. The City is currently in the process of reviewing the contract effective October 1, 2023.

Fines and court costs for ordinance violations and Class C misdemeanors within the City all are payable to the City.

The Sheriff's office provides all personnel and equipment for law enforcement, dispatching, and incarcerations.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>LAW ENFORCEMENT</b>
5	
6	
7	
8	
9	contract for law enforcement services; 2% annual increase
10	support for 911 system
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>LAW ENFORCEMENT</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>CONTRACTUAL SERVICES</b>					
8						
9	<b>LAW ENFORCEMENT CONTRACT</b>	155,370	158,800	161,976	0	165,520
10	<b>PANCOM 911 SYSTEM SUPPORT</b>	427	448	485	0	500
11						
12	<b>TOTAL</b>	155,797	159,248	162,461	0	166,020
13						
14						
15	<b>TOTAL LAW ENFORCEMENT</b>	<b>155,797</b>	<b>159,248</b>	<b>162,461</b>	<b>0</b>	<b>166,020</b>



## MUNICIPAL COURT

The Legal and Court Department funds the monthly salary for a part-time Municipal Judge, and expenses for the hourly cost of the City Attorney.

The Municipal Judge is generally in the office 2 days a week and is available on an "as-needed" basis. The Municipal Judge deals with Ordinance violations and all Class C Misdemeanors, occasionally presides over jury trials, and provides arraignments as needed.

The City Attorney is selected by the City Council and is paid hourly for work on an "as-needed" basis. The City Attorney also acts as Prosecutor in jury trials.

The Municipal Judge is Tommy Waldrop.

The City Attorney is James Shelton with Shelton & Shelton, PLLC.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>MUNICIPAL COURT</b>
5	
6	
7	
8	
9	
10	\$698.81/month salary for Municipal Judge
11	payroll taxes
12	Court Clerk 0.30 per hour Certification Pay
13	Court Clerk retirement on the .30 per hour
14	
15	
16	
17	paper, rubber stamps, file folders, docket books; general office supplies
18	calculator; etc
19	filing cabinet, etc.
20	required by legislature- moved to m. court building security fund
21	
22	
23	
24	
25	
26	monthly computer mx- paid by reserve funds in municipal court tech fund
27	court software & maintenance
28	
29	
30	
31	
32	
33	City Attorney and Prosecutor expense; accumulated hourly
34	the city does not retain an assistant city attorney at this time
35	travel expense to schools and meetings--Judge
36	schooling expense--Judge
37	schooling expense--Clerk
38	travel expense to schools and meetings--Clerk
39	telephone and internet
40	failure to appear (FTA) program through DPS
41	postage for letters and notices; jury summons
42	pass-thru from fines
43	expense for jury trials;
44	Purdue-Fielding collects unpaid Municipal Court fines
45	organizational dues
46	bond for Municipal Judge
47	combining of court security and technology funds
48	
49	
50	
51	
52	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>MUNICIPAL COURT</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7						
8	<b>PERSONNEL SERVICES</b>					
9						
10	JUDGES SALARY	8,141	8,386	8,690	0	8,950
11	PAYROLL TAXES	649	642	675	0	700
12	COURT CLERK SALARY	377	0	0	0	0
13	COURT CLERK RETIREMENT	8	0	0	0	0
14	<b>TOTAL</b>	<b>9,175</b>	<b>9,028</b>	<b>9,365</b>	<b>0</b>	<b>9,650</b>
15						
16	<b>MATERIAL AND SUPPLIES</b>					
17						
18	OFFICE SUPPLIES	250	158	250	0	250
19	MINOR TOOLS AND APPARATUS	150	0	200	0	150
20	FURNITURE AND FIXTURES	102	0	200	0	50
21	SECURITY	0	0	200	0	0
22						
23	<b>TOTAL</b>	<b>502</b>	<b>158</b>	<b>850</b>	<b>0</b>	<b>450</b>
24						
25	<b>MAINTENANCE OF EQUIPMENT</b>					
26						
27	MONTHLY COMPUTER MAINTENAINCE	0	1,093	1,520	0	1,520
28	COMPUTER SOFTWARE & MAINT.	2,610	2,610	2,650	0	2,700
29						
30	<b>TOTAL</b>	<b>2,610</b>	<b>3,703</b>	<b>4,170</b>	<b>0</b>	<b>4,220</b>
31						
32	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
33						
34	CITY ATTORNEY	2,670	3,992	3,500	0	4,200
35	ASSISTANT CITY ATTORNEY	1,004	0	0	0	0
36	JUDGE -TRAVEL EXPENSE	473	0	350	0	200
37	JUDGE -TRAINING	350	40	500	0	300
38	CLERK - TRAINING	200	0	500	0	500
39	CLERK - TRAVEL	200	363	400	0	400
40	TELEPHONE & INTERNET	692	735	800	0	825
41	OMNIBASE FEES	66	72	125	0	150
42	POSTAGE	47	7	100	0	120
43	STATE COURT FEES	5,059	6,521	5,500	0	7,800
44	COURT & TRIAL EXPENSE	0	0	250	0	250
45	COLLECTION FEES (PERDUE-FIELDING)	424	127	500	0	500
46	DUES & SUBSCRIPTIONS	0	0	100	0	50
47	BOND	25	25	50	0	50
48	LOCAL CONSOLIDATION COST FEES	0	0	3,200	0	3,400
49	<b>TOTAL</b>	<b>11,210</b>	<b>11,882</b>	<b>15,875</b>	<b>0</b>	<b>18,745</b>
50						
51						
52						
53	<b>TOTAL LEGAL AND COURT</b>	<b>23,497</b>	<b>24,771</b>	<b>30,260</b>	<b>0</b>	<b>33,065</b>





## FIRE DEPARTMENT

The Clarendon Volunteer Fire Department is an all-volunteer organization that protects the lives of the citizens by providing prompt and efficient rescue services. Its mission is to protect property from loss to fire or other natural disaster by providing fire suppression, fire prevention, fire rescue, and enforcement of State and local laws.

The Clarendon Volunteer Fire Department is also a "first responder" at motor vehicle accidents. Firefighters are cross-trained in Emergency Medical Services and have the equipment and the experience to extract victims from crushed vehicles. Of note is their Dive Team, the best-trained group in the area for providing underwater search, rescue, and recovery.

Fire Department activities include administration, fire prevention, fire control, rescue operations, communications, equipment and facilities maintenance, training, inspections, emergency care, emergency preparedness, and emergency medical training. Part of the emergency preparedness includes "storm spotting".

The City of Clarendon supports the Fire Department by funding its physical damage and liability insurance on vehicles and building, and also funds a portion of their operations with a monthly stipend.

The City Fire Marshal is funded from this department.

Approximately 40% of the calls for service are within the City Limits of Clarendon.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>FIRE DEPARTMENT</b>
5	
6	
7	
8	
9	Jeremy Powell's salary as the City's Fire Marshal
10	payroll tax
11	
12	
13	
14	
15	Greenlight Gas
16	stipend paid to fire department
17	SWEPCO
18	
19	
20	
21	
22	food and drinks for when firefighters are active for extended periods without support
23	repairs to remote sirens across town
24	Vol Fire Dept is included in the City's audit; they pay their portion
25	we pay fuel expenses for travel to schools
26	telephone service/siren loop- no longer needed
27	Jeremy Powels travel expense as the EMC
28	Jeremy Powels training expense as the EMC
29	
30	
31	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>FIRE DEPARTMENT</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9	<b>SALARIES--FIRE MARSHAL</b>	2,035	2,096	2,175	0	2,245
10	<b>PAYROLL TAXES</b>	156	160	168	0	175
11						
12	<b>TOTAL</b>	2,191	2,256	2,343	0	2,420
13						
14	<b>FUEL and OPERATIONS SUBSIDY</b>					
15	<b>GREENLIGHT GAS</b>	0	0	1,500	0	1,600
16	<b>FUEL and OPERATIONS SUBSIDY</b>	18,000	18,000	18,000	0	18,000
17	<b>ELECTRICITY</b>	0	0	2,500	0	2,600
18	<b>TOTAL</b>	18,000	18,000	22,000	0	22,200
19						
20	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
21						
22	<b>EMERGENCY SUPPORT</b>	0	0	400	0	400
23	<b>SIREN MAINTENANCE and REPAIRS</b>	0	0	500	0	600
24	<b>AUDIT</b>	0	255	300	0	350
25	<b>TRAVEL EXPENSE--SCHOOLS</b>	223	0	300	0	300
26	<b>TELEPHONE/SIREN LOOPS</b>	0	0	0	0	0
27	<b>EMC TRAVEL</b>	0	0	200	0	200
28	<b>EMC TRAINING</b>	0	0	200	0	200
29	<b>TOTAL</b>	223	255	1,900	0	2,050
30						
31	<b>TOTAL FIRE DEPT</b>	<b>20,414</b>	<b>20,511</b>	<b>26,243</b>	<b>0</b>	<b>26,670</b>



## CODE COMPLIANCE

The mission of the Code Compliance Department is to promote the health and safety of the citizens by ensuring that all applicable ordinances and state laws have been and are being followed. Additionally, the Code Compliance Department is responsible for Animal Control activities as well as Nuisance Abatement activities, including junked vehicle removal and tall grass/weed abatement.

This department funds one combination Code Compliance and Animal Control Officer.

A viable Code Compliance Department will improve the aesthetics of the community while helping to maintain property values. Additionally, a strong Code Compliance Department will help us improve the fire insurance key rate discount.

1	
2	
3	
4	<b>CODE COMPLIANCE</b>
5	
6	
7	
8	payroll for Code Compliance Officer
9	payroll taxes
10	life insurance, employee has health insurance provided by prior employer
11	city matches 1-1 on 7% withholding
12	overtime for occasional night calls about animal control
13	
14	
15	
16	
17	
18	
19	
20	cleaning supplies
21	basic office supplies
22	fuel and oil for 1 vehicle
23	provided by uniform service
24	animal snare; traps
25	chemicals for euthanasia
26	drugs for tranquilizer gun
27	dog and cat food
28	cat litter; paper towels
29	gloves; locks
30	printing door hangers; violation books
31	food bowls, leashes, food storage containers, etc....
32	\$125.00 quarterly medication, food, support/ animal adoption service
33	
34	
35	
36	
37	repairs to 1 vehicle
38	repairs to euthanasia equipment/ cages/catch poles repairs
39	
40	

1	<b>GENERAL FUND</b>					
2						
3	<b>CODE COMPLIANCE</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
4		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
5						
6	<b>PERSONNEL SERVICES</b>					
7						
8	<b>SALARY</b>	30,861	33,009	33,900	0	34,920
9	<b>PAYROLL TAXES</b>	2,437	2,611	2,625	0	2,665
10	<b>HEALTH &amp; LIFE INSURANCE</b>	81	28	80	0	80
11	<b>RETIREMENT</b>	658	679	655	0	670
12	<b>OVERTIME</b>	312	413	500	0	600
13						
14						
15						
16						
17	<b>TOTAL</b>	<b>34,349</b>	<b>36,740</b>	<b>37,760</b>	<b>0</b>	<b>38,935</b>
18						
19	<b>MATERIAL AND SUPPLIES</b>					
20	<b>CLEANING SUPPLIES</b>	0	0	125	0	50
21	<b>OFFICE SUPPLIES</b>	76	144	150	0	100
22	<b>GAS &amp; OIL</b>	2,301	1,620	2,250	0	2,000
23	<b>UNIFORMS/APPAREL</b>	242	280	325	0	345
24	<b>MINOR APPARATUS/SM. TOOL</b>	206	398	650	0	500
25	<b>CHEMICALS</b>	0	0	150	0	100
26	<b>TRANQUILIZER GUN/AMMO</b>	0	0	100	0	50
27	<b>FOOD FOR ANIMALS</b>	276	242	250	0	250
28	<b>CONSUMABLES</b>	3	40	125	0	140
29	<b>SAFETY EQUIPMENT</b>	345	0	225	0	250
30	<b>PRINTING EXPENSE</b>	75	196	225	0	250
31	<b>MINOR SUPPLIES</b>	0	0	150	0	150
32	<b>ANIMAL ADOPTION SERVICE</b>	500	500	500	0	0
33	<b>TOTAL</b>	<b>4,024</b>	<b>3,420</b>	<b>5,225</b>	<b>0</b>	<b>4,185</b>
34						
35	<b>MAINTENANCE</b>					
36						
37	<b>MOTOR VEHICLE REPAIRS</b>	636	38	750	0	800
38	<b>EQUIPMENT REPAIRS</b>	12	0	300	0	300
39						
40	<b>TOTAL</b>	<b>648</b>	<b>38</b>	<b>1,050</b>	<b>0</b>	<b>1,100</b>
41						

41	
42	<b>CODE COMPLIANCE</b>
43	continued
44	
45	
46	administrative/legal cost of abatement
47	demolition of condemned structures
48	International Code Council (ICC) membership
49	travel expense to meetings and schools
50	code enforcement school, backflow testing school, animal control school
51	City cell phone
52	postage for violation notices
53	boarding for strays; rabies testing
55	consulting & trial attorney fees
56	updating clarendons code of ordinances by codification
57	electricity at Animal Control facility
58	contract clean-up of private properties in violation of codes
59	Code Compliance portion of monthly computer maintenance
60	
61	
62	
63	
64	improvements to Animal Control facility
65	cat and dog cages
66	third of three payments for Code vehicle
67	funds to construct monofill
68	
69	
70	



42						
43	<b>CODE COMPLIANCE</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
44	continued	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
45						
46	JUNK CAR PROGRAM	0	0	4,500	0	0
47	ABATEMENT	9,397	3,100	12,000	0	5,000
48	DUES	50	35	200	0	200
49	MEETINGS/TRAVEL EXP	709	11	700	0	700
50	TRAINING	150	110	400	0	500
51	CELL PHONE	645	746	750	0	770
52	POSTAGE	1	0	125	0	130
53	PROF SERVICES/VETERINARY	14	118	425	0	500
54	ATTORNEY FEES	2,371	41	2,500	0	3,500
55	ORDINANCE CODIFICATION	275	0	0	0	0
56	ELECTRICITY	63	58	100	0	125
57	CONTRACT MOWING	645	0	800	0	800
58	COMPUTER MAINT. MONTHLY	1,380	1,093	1,520	0	1,520
59	<b>TOTAL</b>	<b>15,700</b>	<b>5,312</b>	<b>24,020</b>	<b>0</b>	<b>13,745</b>
60						
61	<b>CAPITAL EXPENSE</b>					
62						
63	BUILDING IMPROVEMENTS	0	72	1,200	0	1,000
64	CAGES	351	267	400	0	400
65	TRUCK PYMT - ROLLING STOCK	4,500	0	0	0	0
66	MONOFILL CONSTRUCTION	0	0	4,000	0	0
67						
68	<b>TOTAL CAPITAL EXPENSE</b>	<b>4,851</b>	<b>339</b>	<b>5,600</b>	<b>0</b>	<b>1,400</b>
69						
70	<b>TOTAL CODE COMPLIANCE</b>	<b>59,572</b>	<b>45,849</b>	<b>73,655</b>	<b>0</b>	<b>59,365</b>



## CITY HALL

The City Hall Department funds the comprehensive maintenance of the City Hall building. Additionally, expenses of general benefit to all City departments are funded here: telephone/internet service, utilities (electric and gas), copier lease; computer network maintenance; post office box rent; general office supplies; and all of the expense of the City's Physical Damage and General Liability insurance.

Neither salaries nor wages are paid from this department.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>CITY HALL</b>
5	
6	
7	
8	christmas party, thanksgiving turkey, appreciation breakfast, summer picnic
9	
10	
11	
12	
13	
14	housekeeping supplies
15	office supplies for City Hall department functions
16	fire extinguisher maintenance
17	security camera
18	
19	
20	
21	
22	
23	hardware maintenance to servers and back-up drives
24	repairs to City Hall building including paint, tile, carpet, etc
25	repairs to office equipment
26	
27	
28	
29	
30	
31	mail box for City Hall
32	postage for all City Hall functions
33	physical damage/liability/workers comp coverage/bonds
34	flowers from City recognizing the passing of family of elected officials or employees
35	electricity for City Hall
36	gas for City Hall
37	telephone and internet for City Hall
38	weekly cleaning of city hall
39	lease for general-use copy machine
40	quarterly pest control services
41	paper towels; toilet paper
42	Pitney-Powes postage machine
43	2 mats with city logo for office entrance and walkway
44	6 network business phones and 2 headsets - complete system
45	
46	
47	
48	
49	
50	
51	313 S. Sully - new City Hall
52	new computer equipment
53	
54	

1	<b>GENERAL FUND</b>					
2						
3	<b>CITY HALL</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
4		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
5						
6	<b>PERSONNEL SERVICES</b>					
7						
8	EMPLOYEE APPRECIATION EVENTS	3,376	2,268	4,000	0	4,000
9						
10	<b>TOTAL</b>	<b>3,376</b>	<b>2,268</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>
11						
12	<b>MATERIAL AND SUPPLIES</b>					
13						
14	HOUSEKEEPING SUPPLIES	187	371	350	0	375
15	OFFICE SUPPLIES	2,861	2,360	3,300	0	3,000
16	SAFETY EQUIPMENT	28	166	150	0	150
17	SECURITY EQUIPMENT	0	0	300	0	350
18						
19	<b>TOTAL</b>	<b>3,076</b>	<b>2,897</b>	<b>4,100</b>	<b>0</b>	<b>3,875</b>
20						
21	<b>MAINTENANCE OF EQUIPMENT</b>					
22						
23	MONTHLY COMPUTER MAINTENANCE	0	0	0	0	0
24	BUILDING MAINTENANCE	2,460	38,690	12,500	0	8,000
25	EQUIPMENT MAINTENANCE	192	111	500	0	500
26						
27	<b>TOTAL</b>	<b>2,652</b>	<b>38,801</b>	<b>13,000</b>	<b>0</b>	<b>8,500</b>
28						
29	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
30						
31	POST OFFICE BOX RENT	92	94	120	0	120
32	POSTAGE	5,330	5,420	6,200	0	6,500
33	TMLRP INSURANCE	64,761	67,556	65,000	0	69,750
34	BEREAVEMENT	136	0	300	0	400
35	ELECTRICITY	4,133	4,506	4,400	0	4,500
36	GREENLIGHT GAS	1,976	2,422	3,500	0	3,750
37	TELEPHONE	880	1,863	1,200	0	1,200
38	HOUSEKEEPING	1,800	1,650	3,600	0	3,900
39	COPIER LEASE	1,585	1,585	2,400	0	2,400
40	PEST CONTROL	375	375	600	0	650
41	CONSUMABLES	860	653	900	0	900
42	EQUIPMENT RENTALS	64	879	500	0	600
43	SERVICE MATS	364	456	500	0	550
44	BUISNESS PHONE SYSTEM	0	5,879	0	0	0
45						
46						
47	<b>TOTAL</b>	<b>82,356</b>	<b>93,338</b>	<b>89,220</b>	<b>0</b>	<b>95,220</b>
48						
49	<b>PROJECTS / CAPITAL OUTLAY</b>					
50						
51	BUILDING PURCHASE	165,301	0	0	0	0
52	COMPUTER EQUIPMENT	3,143	4,143	3,500	0	4,200
53						
54	<b>TOTAL</b>	<b>168,444</b>	<b>4,143</b>	<b>3,500</b>	<b>0</b>	<b>4,200</b>
55						
56	<b>TOTAL CITY HALL</b>	<b>259,904</b>	<b>141,447</b>	<b>113,820</b>	<b>0</b>	<b>115,795</b>



## LIBRARY

This department funds the Gabie Betts Burton Memorial Library. One full-time Librarian and 3 part-time Library assistants are funded.

Activities include providing six computers for public use, educational programs for all ages, and, of course, books and periodicals.

Donley County also provides financial support for the library. The County contributes \$30,000 annually made in monthly payments.

1	
2	
3	
4	<b>LIBRARY</b>
5	
6	
7	
8	payroll for Librarian
9	payroll--4 part-time employees
10	payroll taxes
11	life benefits, Librarian on medicare
12	city matches 1-1 on 7% withholding
13	
14	
15	
16	
17	
18	
19	
20	basic office supplies
21	calculator, etc
22	housekeeping supplies
23	books, other than those purchased with grant funds
24	paper towels, etc.
25	shirt's with City logo
26	
27	
28	
29	
30	maintenance to staff & public-use computers
31	repairs to building
32	computer equipment & programs
33	
34	
35	
36	
37	
38	
39	travel expense to meetings and schools
40	membership to library organizations
41	electric utilities
42	gas utilities
43	telephone; internet
44	quarterly pest control services
45	annual contract for user fee & maintenance
46	annual fire extinguisher service
47	bond for librarian
48	
49	
50	
51	



1	<b>GENERAL FUND</b>					
2						
3	<b>LIBRARY</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
4		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
5						
6	<b>PERSONNEL SERVICES</b>					
7						
8	LIBRARIAN SALARY	30,345	32,525	32,300	0	33,270
9	PART TIME SALARIES	20,760	21,718	25,700	0	28,600
10	PAYROLL TAXES	3,837	4,072	4,470	0	5,000
11	HEALTH & LIFE INSURANCE	30	11	125	0	125
12	RETIREMENT	626	646	1,260	0	635
13						
14						
15						
16	<b>TOTAL</b>	<b>55,598</b>	<b>58,972</b>	<b>63,855</b>	<b>0</b>	<b>67,630</b>
17						
18	<b>MATERIAL AND SUPPLIES</b>					
19						
20	OFFICE SUPPLIES	1,735	1,586	1,500	0	1,000
21	MINOR APPARATUS/OFFICE MACHINES	419	0	350	0	400
22	HOUSEKEEPING SUPPLIES	0	44	300	0	350
23	BOOKS	2,781	2,342	3,300	0	3,300
24	CONSUMABLES	383	334	200	0	200
25						
26	<b>TOTAL</b>	<b>5,318</b>	<b>4,306</b>	<b>5,650</b>	<b>0</b>	<b>5,250</b>
27						
28	<b>MAINTENANCE OF EQUIPMENT</b>					
29						
30	COMPUTER MAINT. MONTHLY	1,380	1,093	1,520	0	1,520
31	BUILDING MAINTENANCE	15,988	53	2,200	0	2,100
32	COMPUTER HARDWARE/SOFTWARE	132	0	500	0	600
33						
34	<b>TOTAL</b>	<b>17,500</b>	<b>1,146</b>	<b>4,220</b>	<b>0</b>	<b>4,220</b>
35						
36	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
37						
38						
39	TRAVEL & TRAINING	64	237	750	0	500
40	DUES	142	30	200	0	200
41	ELECTRICITY	2,663	2,222	2,800	0	2,900
42	GREENLIGHT GAS	1,101	1,004	1,650	0	1,700
43	TELEPHONE & INTERNET	660	660	825	0	825
44	PEST CONTROL	375	375	500	0	500
45	HARRINGTON USER FEE	3,294	3,685	3,600	0	3,700
46	SAFETY EQUIPMENT	48	70	80	0	80
47	BOND	25	25	50	0	50
48						
49						
50	<b>TOTAL</b>	<b>8,372</b>	<b>8,308</b>	<b>10,455</b>	<b>0</b>	<b>10,455</b>
51						
52	<b>TOTAL LIBRARY</b>	<b>86,788</b>	<b>72,732</b>	<b>84,180</b>	<b>0</b>	<b>87,555</b>



## ADMINISTRATION

The Administration Department funds the salary for the City Administrator, including expenses for travel and training.

The City Administrator is hired by, and serves at the pleasure of the Council. The City Administrator is responsible for administration of all personnel, enforcement of all of the City Council's policies, public relations, and is responsible for the efficient operation of all governmental operations and activities.

1	<b>GENERAL FUND</b>
2	
3	<b>ADMINISTRATION</b>
4	
5	
6	
7	Salary for City Administrator
8	350.00 per month for vehicle use
9	payroll tax
10	life & health benefits; \$759.64 pp monthly, employee pays \$29.64
11	retirement benefits--the City matches 1-1 on a 7% withholding
12	
13	
14	
15	
16	
17	
18	
19	
20	calculators, etc..
21	City cell phone
22	Administration portion of monthly computer maintenance
23	
24	
25	
26	
27	
28	
29	travel and lodging for meetings, conferences, schools
30	registration for various meetings/seminars
31	Texas City Management Association; Lions Club
32	minor expenses like meals for visiting engineers and consultants
33	boil water notices; ordinance publications
34	budget notices are now required to be separate from their legal notices
35	
36	
37	

1	<b>GENERAL FUND</b>					
2						
3	<b>ADMINISTRATION</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
4		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
5						
6						
7	<b>SALARIES/WAGES</b>	70,208	75,846	75,959	0	78,235
8	<b>AUTOMOBILE ALLOWANCE</b>	4,200	4,200	4,200	0	4,200
9	<b>PAYROLL TAXES</b>	5,596	6,021	5,850	0	5,915
10	<b>HEALTH &amp; LIFE INSURANCE</b>	7,580	7,707	8,500	0	8,760
11	<b>TMRS RETIREMENT</b>	1,536	1,591	1,455	0	1,500
12						
13						
14						
15	<b>TOTAL</b>	89,120	95,365	95,964	0	98,610
16						
17						
18	<b>MATERIAL AND SUPPLIES</b>					
19						
20	<b>MINOR APPARATUS</b>	0	43	150	0	100
21	<b>CELL PHONE</b>	743	746	720	0	750
22	<b>COMPUTER MAINT. MONTHLY</b>	1,380	1,093	1,520	0	1,520
23						
24	<b>TOTAL</b>	2,123	1,882	2,390	0	2,370
25						
26						
27	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
28						
29	<b>MEETINGS/TRAVEL EXPENSES</b>	26	0	1,000	0	500
30	<b>EDUCATION/TRAINING</b>	536	451	1,000	0	500
31	<b>DUES/SUBSCRIPTIONS</b>	0	0	300	0	150
32	<b>EXPENSE ACCOUNT</b>	0	74	500	0	600
33	<b>LEGAL NOTICES</b>	290	315	1,250	0	1,250
34	<b>BUDGET NOTICES</b>	0	35	80	0	80
35	<b>TOTAL</b>	852	875	4,130	0	3,080
36						
37	<b>TOTAL ADMINISTRATION</b>	<b>92,095</b>	<b>98,122</b>	<b>102,484</b>	<b>0</b>	<b>104,060</b>



## PARKS

The mission of the Parks Department is to provide and maintain the outdoor recreational facilities of the City in a safe and attractive condition.

Parks Department responsibilities include mowing, maintenance of playground equipment, and maintenance around the ball fields and the park restroom facilities.

Clarendon Park facilities include park area located between 6<sup>th</sup> and 7<sup>th</sup> Streets, just east of Park Street.

The Parks Department has one full time position that also covers the Pool, and one part time position that is a seasonal position of 36 hours a week, \$9.25 an hour for 20 weeks during the summer.

1	<b>GENERAL FUND</b>
2	
3	
4	<b>PARKS</b>
5	
6	
7	
8	
9	temporary summer worker for 36 hrs. a week, 9.25 hr., 20 weeks
10	payroll taxes for summer help
11	salary for full time employee
12	life & health benefits; \$759.64 pp monthly, employee pays \$29.64
13	retirement benefits--the City matches 1-1 on a 7% withholding
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	t-shirt w/city logo
24	weed eater string, hand tools
25	1 vehicle, mowers, weed eaters
26	weed killer
27	safety glasses
28	shop towels; wasp spray; gloves, paper products for restrooms
29	
30	
31	
32	
33	
34	
35	repairs to restrooms-toilets & lavatories, towel dispensers
36	repairs to mowers/weed eaters
37	hired services done in the park- tree trimming, etc..
38	mowed ditches to pool area
39	
40	
41	
42	
43	weed eater
44	bench
45	trash can
46	material for ground cover in the old horseshoe pit- moving child riding toys there
47	truck for full time employee
48	
49	
50	



1	<b>GENERAL FUND</b>					
2						
3						
4	<b>PARKS</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9	TEMPORARY/SUMMER HELP	4,536	556	5,020	0	5,175
10	PAYROLL TAXES	347	43	395	0	2,640
11	SALARY/ PARK MAINTENANCE	0	0	0	0	29,535
12	HEALTH / LIFE INSURANCE	0	0	0	0	8,760
13	TMRS RETIREMENT	0	0	0	0	565
14						
15						
16						
17						
18						
19	<b>TOTAL</b>	<b>4,883</b>	<b>599</b>	<b>5,415</b>	<b>0</b>	<b>46,675</b>
20						
21	<b>MATERIAL AND SUPPLIES</b>					
22						
23	UNIFORMS/APPAREL	0	0	315	0	340
24	SMALL TOOLS	0	52	750	0	750
25	FUEL AND OIL	139	24	350	0	370
26	CHEMICALS/HERBICIDE/PESTICIDE	39	17	250	0	300
27	SAFETY EQUIPMENT	0	0	125	0	150
28	CONSUMABLES	36	0	150	0	150
29						
30						
31	<b>TOTAL</b>	<b>214</b>	<b>93</b>	<b>1,940</b>	<b>0</b>	<b>2,060</b>
32						
33	<b>MAINTENANCE</b>					
34						
35	RESTROOMS MAINTENANCE	0	162	275	0	275
36	EQUIPMENT/PARTS	684	1,886	500	0	550
37	PROFESSIONAL SERVICES	0	0	800	0	500
38	CONTRACT MOWING	910	0	0	0	0
39	<b>TOTAL</b>	<b>1,594</b>	<b>2,048</b>	<b>1,575</b>	<b>0</b>	<b>1,325</b>
40						
41	<b>CAPITAL OUTLAY</b>					
42						
43	WEEDEATER	0	0	0	0	350
44	BENCH	0	623	900	0	0
45	GARBAGE RECEPTICLE	0	0	500	0	0
46	PLAY GROUND AREA	0	0	0	0	500
47	PROPERTY PURCHASE	18,315	0	0	0	0
48	<b>TOTAL</b>	<b>18,315</b>	<b>623</b>	<b>1,400</b>	<b>0</b>	<b>850</b>
49						
50	<b>TOTAL PARKS</b>	<b>25,006</b>	<b>3,363</b>	<b>10,330</b>	<b>0</b>	<b>50,910</b>



## **POOL OPERATIONS**

**The City Pool opened on Memorial Day weekend 2021.**

**The Pool opens from Memorial Day to Labor Day each year. There is one pool manager, an assistant manager, two lead lifeguards, and nine regular lifeguards.**

1	<b>GENERAL FUND</b>
2	
3	
4	<b>POOL</b>
5	
6	
7	
8	
9	salaries for pool personel
10	payroll expense
11	aquatics manager and lifegaurd training
12	pool operator training x 2
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	uniform Expense
24	drinks, candy, snacks
25	pool treatment chemicals
26	electricity expense
27	phone bill
28	
29	
30	
31	
32	
33	
34	cleaning supplies, soap, paper goods
35	maintaince and repair parts and equipment
36	
37	
38	
39	
40	
41	purchase vending machines for consession
42	purchase sod for pool area
43	purchase pool chairs/lounges
44	
45	
46	
47	
48	
49	
50	

1	<b>GENERAL FUND</b>					
2						
3						
4	<b>POOL</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2020</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>PERSONNEL SERVICES</b>					
8						
9	TEMPORARY/SUMMER HELP	0	0	31,000	0	36,000
10	PAYROLL TAXES	0	0	2,400	0	2,740
11	TRAINING LIFEGUARDS	0	0	2,400	0	1,200
12	TRAINING MAINTENANCE	0	0	1,200	0	600
13						
14						
15						
16						
17						
18						
19	<b>TOTAL</b>	0	0	37,000	0	40,540
20						
21	<b>MATERIAL AND SUPPLIES</b>					
22						
23	UNIFORMS	0	0	600	0	600
24	CONCESSIONS	0	0	5,200	0	3,000
25	CHEMICALS	0	0	5,600	0	6,000
26	ELECTRICITY	0	0	3,700	0	4,400
27	TELEPHONE	0	0	800	0	650
28	GREENLIGHT GAS	0	0	0	0	1,000
29	CONSUMABLES	0	0	0	0	750
30	<b>TOTAL</b>	0	0	15,900	0	16,400
31						
32	<b>MAINTENANCE</b>					
33						
34	RESTROOMS MAINTENANCE	0	0	600	0	500
35	EQUIPMENT/PARTS/SIGNAGE	0	0	4,300	0	2,000
36	CLEANING SUPPLIES	0	0	0	0	500
37						
38	<b>TOTAL</b>	0	0	4,900	0	3,000
39						
40	<b>CAPITAL OUTLAY</b>					
41	VENDING MACHINES	0	0	6,000	0	0
42	LANDSCAPING/ SOD	0	0	2,000	0	0
43	POOL FURNITURE	0	0	2,000	0	1,000
44	PAVING PARKING LOT	0	0	35,000	0	0
45	DONOR RECOGNITION	0	0	0	0	2,500
46	<b>TOTAL</b>	0	0	45,000	0	3,500
47						
48						
49	<b>TOTAL POOL</b>	0	0	102,800	0	63,440



## DEBT SERVICE and TRANSFERS

This department is the .5% of the 2.00% sales tax which is collected in favor of the City of Clarendon but is passed through to the Clarendon Economic Development Corporation. The City retains 1.5% of the sales tax with .25% dedicated to Street Maintenance. The General Fund will transfer a portion of Surplus Sales to Rolling Stock for the purchase of a front-end loader for the Street Department.

Transfers from the General Fund to other funds go through this department.

1	
2	<b>GENERAL FUND</b>
3	
4	
5	<b>DEBT SERVICE / TRANSFERS</b>
6	
7	
8	
9	transfer of partial funds from GF surplus sales for front-end loader
10	sales tax pass-thru to EDC
11	court security and technology fund transfer
12	txdot ramp match
13	.25% of sales tax for maintenance on existing streets
14	transfer to capital improvements
15	
16	



1	<b>GENERAL FUND</b>					
2						
3						
4	<b>DEBT SERVICE / TRANSFERS</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7						
8	<b>TRANSFERS</b>					
9	TRANS TO ROLLING STOCK	0	0	40,000	0	0
10	TRANS TO EDC	107,444	108,007	101,250	0	111,250
11	TRANS TO MUNICIPAL COURT LCF	0	0	561	0	600
12	TRANS TO AIRPORT MX FUND	17,765	0	0	0	0
13	TRANS TO STREET MX FUND	0	54,004	50,625	0	55,625
14	TRANS TO CAPITAL IMPROVEMENT	0	331,850	0	0	194,000
15	<b>TOTAL TRANSFERS</b>	125,209	493,861	192,436	0	361,475
16						
17	<b>TOTAL DEBT SERVICE</b>					
18	<b>and TRANSFERS</b>	<b>593,038</b>	<b>493,861</b>	<b>192,436</b>	<b>0</b>	<b>361,475</b>



# ENTERPRISE FUND



1	<b>ENTERPRISE FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	<b>WATER REVENUE</b>	540,431	593,216	551,000	0	575,000
9	<b>WATER TAP/CONNECTION FEES</b>	1,600	1,600	1,800	0	1,800
10	<b>SEWER TAP/CONNECTION FEES</b>	2,000	0	800	0	1,000
11	<b>SOLID WASTE DISPOSAL</b>	357,825	376,514	0	0	0
12	<b>TRANSFER STATION/GATE FEES</b>	9,140	7,059	0	0	0
13	<b>RECYCLING</b>	10,696	6,545	9,000	0	0
14	<b>LATE PAYMENT PENALTIES</b>	12,374	11,148	12,000	0	14,250
15	<b>BULK WATER</b>	1,125	2,243	900	0	3,200
16	<b>MISC</b>	0	795	1,000	0	500
17	<b>RETURNED CHECK FEES</b>	280	397	250	0	550
18	<b>RECONNECT FEES</b>	4,415	5,322	4,400	0	6,200
19	<b>TIRE RECYCLING PROJECT</b>	494	233	200	0	0
20	<b>WASTEWATER DUMPING FEE</b>	315	300	250	0	525
21	<b>40 YARD DUMPSTER &amp; FEES</b>	5,305	11,208	0	0	0
22	<b>SEWER REVENUE</b>	228,434	242,305	235,800	0	244,100
23	<b>LIMBS AND YARWASTE</b>	55	10	200	0	0
24	<b>RAW WATER SALES</b>	68,705	78,934	54,000	0	60,000
25	<b>WATER METER TEST FEE</b>	0	0	120	0	175
26	<b>TOTAL</b>	1,243,194	1,337,829	871,720	0	907,300
27						
28						
29	<b>TOTAL ENTERPRISE FUND REVENUE</b>	<b>1,243,194</b>	<b>1,337,829</b>	<b>871,720</b>	<b>0</b>	<b>907,300</b>



# **WATER**

## **OPERATIONS AND MAINTENANCE**

The mission of the Water Department is to distribute potable water to the residential and commercial customers of the City of Clarendon.

Water responsibilities include storing and distributing treated water which is produced by Greenbelt Municipal and Industrial Water Authority. Related responsibilities include water line installation and repair as well as fire hydrant installation and maintenance.

The Water Department is funded for two (2.66) full-time positions: the 66% of the Public Works Director salary.

Employees from this department will install, replace water infrastructure, and read water meters.

1	UTILITY FUND
2	
3	
4	WATER OPERATIONS AND MAINTENANCE
5	
6	
7	
8	
9	66% Public Works Director salary
10	payroll for 2 employees
11	payroll taxes
12	health benefits; \$759.64 pp monthly, employee pays \$29.64, plus life
13	City matches 1-1 on 7% withholding
14	overtime for water emergencies
15	
16	
17	
18	
19	
20	fuel and oil for 2 2/3 pickups and Public Works equipment
21	hydrant wrenches, etc
22	safety glasses; yellow vests; etc...
23	pipe sealant, thread compound, etc.
24	contract uniform service
25	cash drawers over/under - auditor said to put line item here
26	
27	
28	
29	
30	vehicle repairs
31	pipe cutter repair;
32	maintenance to sewer jetter; pumps;
33	repairs to Public Works Warehouse
34	tires
35	
36	
37	
38	
39	
40	



1	ENTERPRISE FUND					
2						
3	WATER OPERATIONS AND MAINTENANCE					
4		2018-2019	2019-2020	2020-2021	2020-2021	2021-2022
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SUPERVISORY SALARIES	35,908	38,454	38,125	0	39,270
10	SALARIES	55,569	59,419	61,800	0	64,890
11	PAYROLL TAXES	7,010	7,530	7,955	0	8,200
12	HEALTH & LIFE INSURANCE	15,563	15,895	21,750	0	23,580
13	TMRS RETIREMENT	1,942	1,990	2,210	0	2,000
14	OVERTIME	2,562	2,225	2,700	0	3,200
15						
16	TOTAL	118,554	125,513	134,540	0	141,140
17						
18	MATERIALS/SUPPLIES-WATER					
19						
20	GAS & OIL	3,252	2,567	3,300	0	3,700
21	SMALL TOOLS	851	445	500	0	600
22	SAFETY EQUIPMENT	500	568	2,450	0	2,500
23	CONSUMABLES	218	221	300	0	350
24	UNIFORMS	703	756	1,100	0	1,340
25	CASH OVER/UNDER	333	0	0	0	0
26	TOTAL	5,857	4,557	7,650	0	8,490
27						
28	MAINTENANCE of EQUIPMENT					
29						
30	MOTOR VEHICLE MAINTENANCE	563	1,398	1,500	0	2,000
31	MAJOR TOOL MAINTENANCE	380	365	1,500	0	2,000
32	EQUIPMENT MAINTENANCE	144	109	3,500	0	3,500
33	BUILDING MAINTENANCE	48	80	700	0	850
34	TIRES	561	144	2,000	0	2,200
35						
36	TOTAL	1,696	2,096	9,200	0	10,550
37						
38						
39						
40						

41	
42	<b>WATER OPERATIONS AND MAINTENANCE</b>
43	<b>continued</b>
44	
45	
46	
47	
48	annual fee for software support for auto-read meters
49	cost of water purchased from Greenbelt Water Authority
50	rental of vacuum excavator for meter project
51	55% electric utilities for warehouse
52	engineering--water system study
53	Inspections of water facilities
54	Inspection of elevated water storage tanks
55	bacteriological sampling
56	Texas Water Utilities Assn
57	travel expense to training and meetings
58	schooling expense
59	supervisor and on-call cell phones
60	gas utilities
61	Water portion of monthly computer maintenance
62	Interface between ARI meters and Encode Billing System
63	
64	
65	
66	
67	pipng and materials for water department
68	replacement of worn hydrant and valves
69	replacement and new connections
70	
71	
72	
73	
74	
75	plasma cutter for meter project
76	2012 F250 - 2nd of 3 payments to rolling stock
77	electrical work to operate plasma cutter
78	
79	

41					
42	<b>WATER OPERATIONS AND MAINTENANCE</b>				
43	continued	2018-2019	2019-2020	2020-2021	2020-2021
44		ACTUAL	ACTUAL	PROPOSED	ACTUAL
45					2021-2022
46					PROPOSED
47	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>				
48	AUTO-READ METER SUPPORT	0	0	2,500	0
49	WATER PURCHASED	203,104	219,908	280,000	0
50	EQUIPMENT RENTALS	4,069	0	1,500	0
51	ELECTRICITY	598	555	1,600	0
52	ENGINEERING/PROFESSIONAL SERVICES	0	400	2,000	0
53	TCEQ INSPECTIONS/FEEs	2,303	2,303	3,000	0
54	TANK INSPECTIONS	583	725	700	0
55	WATER SAMPLING	2,479	2,300	3,000	0
56	DUES/LICENSES/CERTIFICATIONS	609	3,060	750	0
57	MEETINGS/TRAVEL EXP	50	14	750	0
58	TRAINING/SCHOOLS	800	665	750	0
59	CELL/TELEPHONE/INTERNET	641	716	700	0
60	GREENLIGHT GAS	1,334	1,074	1,600	0
61	COMPUTER MAINT. MONTHLY	690	546	760	0
62	ENCODE BILLING INTERFACE	2,001	0	2,700	0
63	<b>TOTAL</b>	219,261	232,266	302,310	0
64					315,060
65	<b>SHORT LIVED ASSETS</b>				
66					
67	PIPE & FITTINGS	17,353	19,242	20,000	0
68	HYDRANTS & VALVES	890	0	3,700	0
69	METERS & BOXES	12,279	5,615	4,200	0
70					4,500
71	<b>TOTAL</b>	30,522	24,857	27,900	0
72					26,500
73	<b>CAPITAL OUTLAY</b>				
74					
75	PLASMA CUTTER	0	0	0	0
76	ROLLING STOCK - 2012 F250 FORD	5,667	5,667	5,667	0
77	PLASMA CUTTER - ELECTRICAL WORK	0	0	0	0
78	TAPPING TOOL				2,500
79					
80					
81	<b>TOTAL</b>	5,667	5,667	5,667	0
82					2,500
83					
84	<b>TOTAL WATER OPS &amp; MAINT</b>	<b>381,557</b>	<b>394,956</b>	<b>487,267</b>	<b>0</b>
85					<b>504,240</b>
86					
87					



# **WASTEWATER**

## **OPERATIONS AND MAINTENANCE**

The mission of the Wastewater Department is to collect and treat wastewater from the residential and commercial customers of the City of Clarendon.

Wastewater responsibilities include the operation and maintenance of the wastewater treatment facility, the operation of which must comply with stringent State and Federal guidelines. Related responsibilities include construction and maintenance of collection lines, new service connections, maintenance of sewer lift stations, and removal of line blockages.

The Wastewater Department is funded for two (2.34) full-time positions: 34% of the Public Works Director salary.

1	<b>UTILITY FUND</b>
2	
3	
4	<b>WASTEWATER OPERATIONS AND MAINTENANCE</b>
5	
6	
7	
8	
9	34% salary for Public Works Director
10	payroll for 2 employees
11	payroll taxes
12	health benefits; \$759.64 pp monthly, employee pays \$29.64, plus life
13	City matches 1-1 on 7% withholding
14	overtime for wastewater emergencies
15	
16	
17	
18	
19	
20	pipe and fittings for occasional repairs
21	fuel and oil for pickups and all Wastewater equipment
22	lift station equipment
23	hydrant wrenches, etc
24	manhole degreaser, etc.
25	safety glasses; yellow vests
26	pipe sealant; thread compound, etc.
27	contract uniform service
28	
29	
30	
31	
32	
33	vehicle repairs
34	flow totalizer; etc
35	maintenance to sewer jetter; pumps;
36	repairs to Public Works Warehouse
37	repairs to sewer lift stations
38	maintenance to manholes
39	tires
40	
41	
42	
43	

1	ENTERPRISE FUND					
2						
3	WASTEWATER OPERATIONS AND MAINTENANCE					
4		2018-2019	2019-2020	2020-2021	2020-2021	2021-2022
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SUPERVISORY SALARIES	17,686	18,939	19,060	0	19,635
10	SALARIES	47,164	51,366	50,676	0	26,100
11	PAYROLL TAXES	4,886	5,240	5,350	0	3,475
12	HEALTH & LIFE INSURANCE	16,038	16,346	20,250	0	10,200
13	TMRS RETIREMENT	1,368	1,412	1,550	0	870
14	OVERTIME	1,433	1,066	1,360	0	1,000
15						
16	TOTAL	88,575	94,369	98,246	0	61,280
17						
18	WASTEWATER/MATERIALS/SUPPLIES					
19						
20	PIPE & FITTINGS	4,545	2,545	6,500	0	6,500
21	GAS & OIL	3,011	2,453	3,050	0	3,100
22	PUMPS/LIFT STATIONS EQUIPMENT	0	1,785	2,500	0	3,500
23	SMALL TOOLS	441	130	400	0	400
24	CHEMICAL	837	1,202	1,800	0	1,875
25	SAFETY EQUIPMENT	183	129	2,250	0	2,000
26	CONSUMABLES	26	144	250	0	250
27	UNIFORMS	644	623	1,050	0	875
28						
29	TOTAL	9,687	9,011	17,800	0	18,500
30						
31	MAINTENANCE of EQUIPMENT					
32						
33	MOTOR VEHICLE MAINTENANCE	307	911	1,200	0	1,300
34	MAJOR TOOL MAINTENANCE	0	0	900	0	3,000
35	EQUIPMENT MAINTENANCE	2,548	2,116	4,200	0	4,500
36	BUILDING MAINTENANCE	0	10	500	0	500
37	LIFT STATION MAINTENANCE	259	1,735	4,200	0	2,000
38	MANHOLE MAINTENANCE	383	2,112	2,200	0	0
39	TIRES	35	386	1,000	0	1,200
40						
41	TOTAL	3,532	7,270	14,200	0	12,500
42						

44	<b>WASTEWATER OPERATIONS AND MAINTENANCE</b>
45	<b>continued</b>
46	
47	
48	electric utilities for warehouse; 2 lift stations
49	engineering--wastewater system improvements
50	Inspections of wastewater facilities
51	effluent sampling
52	Texas Water Utilities Assn
53	travel expense to training and meetings
54	schooling expense
55	supervisor and on-call cell phones
56	gas utilities
57	wastewater portion of monthly computer maintenance
58	
59	
60	
61	matching funds for CDBG Grant /Liftstations
62	
63	
64	
65	
66	
67	2013 150 chevy - 1st of 3 payments
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	



43	<b>TRAVEL/TRAINING/OVERHEAD/CONTRACTED</b>					
44						
45		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
46		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
47						
48	<b>ELECTRICITY</b>	1,057	874	1,200	0	1,200
49	<b>ENGINEERING/PROF. SERVICES</b>	0	0	2,000	0	2,500
50	<b>TCEQ INSPECTIONS/FEEs</b>	1,250	1,250	1,500	0	1,550
51	<b>WASTEWATER SAMPLING</b>	681	1,996	1,500	0	1,800
52	<b>DUES/LICENSES/CERTIFICATIONS</b>	222	0	600	0	800
53	<b>MEETINGS/TRAVEL EXP</b>	0	0	750	0	1,200
54	<b>TRAINING/SCHOOLS</b>	545	0	800	0	1,200
55	<b>CELL/ TELEPHONES/ INTERNET</b>	785	784	850	0	850
56	<b>GREENLIGHT GAS</b>	1,334	1,038	1,700	0	1,790
57	<b>MONTHLY COMPUTER MAINTENANCE</b>	690	546	760	0	760
58						
59	<b>TOTAL</b>	6,564	6,488	11,660	0	13,650
60	<b>SPECIAL PROJECTS</b>					
61	<b>CDBG MATCH</b>	0	0	42,500	0	53,000
62	<b>DISCHARGE TOTALIZER</b>					2,400
63		0	0	42,500	0	55,400
64						
65	<b>CAPITAL OUTLAY</b>					
66						
67	<b>ROLLING STOCK - 2013 1500 CHEVLOLET</b>	0	4,333	4,333	0	4,333
71						
72	<b>TOTAL</b>	0	4,333	4,333	0	4,333
73						
74						
75	<b>TOTAL WASTEWATER OPS &amp; MAINT</b>	<b>108,358</b>	<b>121,472</b>	<b>188,739</b>	<b>0</b>	<b>165,663</b>
76						
77						
78						
79						



# DEBT SERVICE and TRANSFERS

## ENTERPRISE FUND

This department funds the service of any Revenue Bonds which might be issued to fund any Enterprise Fund improvements.

Also included in this department is the transfer of money to the General Fund as a "Management Fee"; it is reasonable to compensate the General Fund for management service which benefit the Enterprise Fund but which are paid from the General Fund.

The Water Tank Repair Fund is for any repairs needed to the water tank. Any remaining money should be put in a CD or TexPool at the end of the year.

USDA loan payments reflect revenue collected from the \$10.00 per connection water rate increase, this is depending on how the USDA project advances. These funds are transferred monthly to TexPool investments.

1	
2	<b>ENTERPRISE FUND</b>
3	
4	
5	<b>DEBT SERVICE / TRANSFERS</b>
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	transfer to fund for refurbishing elevated water storage tanks
17	transfer to General Fund to compensate for management services
18	transfer funds to support the street department
19	USDA loan payments
20	
21	
22	
23	

1	<b>ENTERPRISE FUND</b>					
2						
3						
4	<b>DEBT SERVICE / XFERS</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
5		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
6						
7	<b>GENERAL OBLIGATIONS</b>	0	0	0	0	0
8						
9						
10						
11						
12	<b>TOTAL GENERAL OBLIGATIONS</b>					
13						
14						
15	<b>TRANSFERS</b>					
16	<b>WATER TANK REPAIR FUND</b>	8,000	8,000	8,000	0	8,000
17	<b>GENERAL FUND SUPPORT</b>	65,500	55,000	35,000	0	101,000
18	<b>IMPROVEMENT FUND</b>	88,436	95,923	0	0	0
19	<b>TRANSFER TO USDA DEBT</b>	100,730	100,390	99,200	0	102,000
20	<b>TOTAL TRANSFERS</b>	262,666	259,313	142,200	0	211,000
21						
22						
23	<b>TOTAL DEBT SERV / TRANSFER</b>	<b>262,666</b>	<b>259,313</b>	<b>142,200</b>	<b>0</b>	<b>211,000</b>



# OTHER OBLIGATED FUNDS





## HOTEL OCCUPANCY TAX FUND

The Motel Bed Tax is 7% of the revenue generated from local hotels and motels. They are required by law to pay quarterly. The Best Western and Western Skies are the only Hotels in operations at this time. The money is then paid out to the CEDC and Clarendon Chamber of Commerce quarterly.

During the Fiscal Year of 2012-2013, an Ordinance was adopted by City Council to give all Motel Bed Tax revenue to the CEDC for promotional and tourism expenses.

During the Fiscal Year of 2014-2015, an Ordinance was adopted by City Council to give 75% of the HOT Funds to the CEDC and 25% to the Clarendon Chamber of Commerce for promotional and tourism expenses.

During the Fiscal year 2016-2017, the Publicity and Tourism Agreement with the CEDC was amended to obligate \$27,500.00 per year for Certificate of Obligation debt service for 20 years. These funds are derived from the 75% of HOT proceeds designated for the CEDC.

1	<b>HOTEL OCCUPANCY TAX FUND</b>
2	
3	
4	
5	
6	
7	
8	HOT funds revenue
9	bank account interest
10	balance in the checking account- carryover
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	debt service Certificate of Obligation from CEDC funds
27	portion of the HOT funds for CEDC tourism paid quarterly
28	portion of the HOT funds for Chamber of Commerce tourism paid quarterly
29	carryover for a CEDC capital project
30	
31	
32	
33	
34	
35	
36	

1	<b>HOTEL OCCUPANCY TAX FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2020</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	HOTEL OCCUPANCY TAX	93,537	74,788	70,500	0	82,500
9	INTEREST EARNED	680	323	410	0	150
10	CARRYOVER FUNDS	0	0	72,750	0	72,750
11	<b>TOTAL</b>	<b>94,217</b>	<b>75,111</b>	<b>143,660</b>	<b>0</b>	<b>155,400</b>
12						
13						
14	<b>TOTAL HOTEL/MOTEL TAX FUND REVENUE</b>	<b>94,217</b>	<b>75,111</b>	<b>143,660</b>	<b>0</b>	<b>155,400</b>
15						
16						
17						
18						
19	<b>HOTEL/MOTEL TAX FUND</b>					
20						
21						
22	<b>EXPENSE</b>					
23		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
24		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
25						
26	CERTIFICATE OF OBLIGATION	26,539	27,053	27,500	0	27,500
27	CEDC TOURISM	41,152	28,591	25,375	0	34,375
28	CHAMBER OF COMMERCE	22,884	18,697	17,625	0	20,625
29	CARRYOVER CAPITAL EXPENDITURE	0	0	0	0	0
30						
31						
32						
33	<b>TOTAL</b>	<b>90,575</b>	<b>74,341</b>	<b>70,500</b>	<b>0</b>	<b>82,500</b>
34						
35						
36	<b>TOTAL HOTEL/MOTEL TAX FUND EXPENSE</b>	<b>90,575</b>	<b>74,341</b>	<b>70,500</b>	<b>0</b>	<b>82,500</b>
37						
38	<b>BALANCE</b>	<b>3,642</b>	<b>770</b>	<b>73,160</b>	<b>0</b>	<b>72,900</b>



# COMMUNITY DEVELOPMENT FUND

## USDA CONSTRUCTION

The Community Development Fund exists to track grant funds. Grant funds must be kept and tracked separately. This account will be used for the USDA Construction projects.

1	<b>COMMUNITY DEVELOPMENT FUND</b>
2	<b>USDA CONSTRUCTION FUND</b>
3	
4	
5	
6	
7	
8	
9	USDA construction
10	Mulkey - cert of obligation
11	Mulkey - Amarillo Area Foundation grant
12	pool donations
13	carryover funds from previous year
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	USDA construction
32	USDA legal & bond council
33	USDA engineering
34	USDA contingency funds - required by USDA
35	pass thru to AAF
36	amarillo area foundation-reimburse mulkey block party
37	pool construction
38	Mulkey renovations
39	funds trans. To GF or Texpool

1	<b>COMMUNITY DEVELOPMENT FUND</b>					
2	<b>USDA CONSTRUCTION FUND</b>					
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8						
9	USDA RURAL DEVELOPMENT	2,145,000	749,283	357,200	0	242,712
10	MULKEY - CERT. OF OBLIGATION	0	0	0	0	0
11	MULKEY - AAF GRANT	0	0	0	0	0
12	POOL DONATIONS	0	0	0	0	0
13	CARRYOVER	2,918	86,456	0	0	0
14						
15	<b>TOTAL</b>	<b>2,147,918</b>	<b>835,739</b>	<b>357,200</b>	<b>0</b>	<b>242,712</b>
16						
17						
18	<b>COMMUNITY DEVELOPMENT REVENUE</b>	<b>2,147,918</b>	<b>835,739</b>	<b>357,200</b>	<b>0</b>	<b>242,712</b>
19						
20						
21						
22						
23	<b>COMMUNITY DEVELOPMENT FUND</b>					
24						
25						
26	<b>EXPENSE</b>					
27		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
28		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
29						
30						
31	USDA DEVELOPMENT/ CONSTRUCTION	1,852,349	651,366	180,000	0	202,212
32	USDA LEGAL/ BOND COUNSEL	3,500	0	0	0	0
33	USDA ENGINEERING	227,160	162,840	67,500	0	40,500
34	USDA CONTINGENCY	0	0	82,500	0	0
35	RESIDENT INSPECTOR	0	21,533	27,200	0	0
36	AAF MULKEY BLOCK PARTY REPAY	0	0	0	0	0
37	POOL CONSTRUCTION	0	0	0	0	0
38	MULTI PURPOSE BLDG. RENO	0	0	0	0	0
39	TRANS TO GF-TEXPOOL	0	0	0	0	0
40	<b>COMMUNITY DEVELOPMENT EXPENSE</b>	<b>2,083,009</b>	<b>835,739</b>	<b>357,200</b>	<b>0</b>	<b>242,712</b>
41						
42						
43	<b>BALANCE</b>	<b>64,909</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





## ROLLING STOCK FUND

On March 25, 2014, City Council approved the creation of a Rolling Stock Fund with Ordinance No. 429. This fund is a reserve fund specifically for purchasing rolling stock. The department receiving the stock will make annual payments back to this fund to be used for future Rolling Stock purchases.

1	<b>ROLLING STOCK FUND</b>
2	
3	
4	
5	
6	
7	2 of 3 payments-2013 Ford F150 wastewater
8	transfer from general fund
9	kamatsu tractor \$21,381 -\$10,000 ins -\$7,442 damage from swifts truck
10	interest earned from checking account
11	code compliance/ animal control truck-paid
12	dump truck for street purchased in 2016-2017 FY-paid by budget adjustment 17/18
13	3 of 3 payments from Water for 2012 F250 Truck- paid
14	tml reimbursement - tractor
15	carry-over from previous FY
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	Purchase front-end loader
32	dump truck - street - paid
33	john deere tractor 2016 - street
34	2012 F250 XL SD truck for the water department
35	2013 F150 truck - wastewater
36	
37	
38	

1	<b>ROLLING STOCK FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7	TRUCK 2013 F250 - WASTEWATER	0	4,333	0	0	0
8	TRANSFER FROM GENERAL FUND	0	0	40,000	0	0
9	JOHN DEERE TRACTOR 2016 - STREET	0	7,442	0	0	0
10	INTEREST	167	86	6	0	40
11	TRUCK - CODE COMP	4,500	0	0	0	0
12	CHEVROLET 1500- WASTEWATER	0	0	4,333	0	4,333
13	TRUCK 2012 F250 - WATER	5,667	5,667	5,667	0	0
14	TML REINBURSEMENT-TRACTOR	10,000	0	0	0	0
15	CARRYOVER	21,548	0	20,135	0	12,000
16	<b>TOTAL</b>	<b>41,882</b>	<b>17,528</b>	<b>70,141</b>	<b>0</b>	<b>16,373</b>
17						
18						
19	<b>TOTAL REVENUE</b>	<b>41,882</b>	<b>17,528</b>	<b>70,141</b>	<b>0</b>	<b>16,373</b>
20						
21						
22						
23						
24	<b>ROLLING STOCK FUND</b>					
25						
26						
27	<b>EXPENSE</b>					
28		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
29		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
30						
31	FRONT END LOADER			0		0
32	DUMP TRUCK - STREET	0	0	0	0	0
33	JOHN DEERE TRACTOR 2016 - STREET	21,381	0	0	0	0
34	TRUCK 2012 F250 - WATER	0	0	0	0	0
35	TRUCK 2013 F250- WASTEWATER	10,500	0	0	0	0
36	TRUCK - PARK \$11,995	0	0	0	0	0
37	HYDRO-VAC 2011 \$29,500	0	0	0	0	0
40						
41	<b>TOTAL EXPENSE</b>	<b>31,881</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
42						
43	<b>BALANCE</b>	<b>10,001</b>	<b>17,528</b>	<b>70,141</b>	<b>0</b>	<b>0</b>



# AIRPORT MAINTENANCE

The Airport Maintenance Department was created in the 2018/2019 FY to fund Airport Improvements through Grants and donations at Bass Field/Smiley Johnson Airport, a municipal airport owned and maintained by the City of Clarendon.

On November 13, 2018, the Donley County Commissioners Court appointed Chancy Cruse and Chris Schollenbarger to the Clarendon-Donley County Joint Airport Zoning Board.

On November 15, 2018, the Clarendon City Council appointed John Morrow and Bright Newhouse III to the Clarendon-Donley County Joint Airport Zoning Board.

The Clarendon-Donley County Joint Airport Zoaning Board was reorganized on February 28, 2019 through Ordinance No. 484, an amendment to the original Ordinance No. 290.

On April 2, 2019 Chris Schollenbarger was appointed Chairman of the Clarendon-Donley County Joint Airport Zoning Board. Machiel Covey was appointed as Secretary to the board and fifth member of the Clarendon-Donley County Joint Airport Zoning Board.

1	<b>AIRPORT MAINTENANCE FUND</b>
2	
3	
4	
5	
6	
7	
8	ramp grant reimbursement
9	solicited donations
10	trans from general fund to match donated for ramp grant reimbursement
11	trans from airport maintenance funds in texpool
12	interest
13	carryover
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	funds to purchase equipment and operate a fuel station
32	upgrade runway lights, radio, electrical, etc...
33	sealcoat/stripping
34	security cameras
35	
36	
37	
38	

1	<b>AIRPORT MAINTENANCE FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	RAMP GRANT	16,509	0	50,000	0	50,000
9	DONATIONS	25,250	0	0	0	0
10	TRANSFER FROM GENERAL FUND	15,000	816	0	0	0
11	TRAND FROM AP FUND IN TEXPOOL	14,765	0	50,000	0	0
12	INTEREST	67	82	105	0	0
13	CARRYOVER	0	18,626	0	0	0
14						
15	<b>TOTAL</b>	<b>71,591</b>	<b>19,524</b>	<b>100,105</b>	<b>0</b>	<b>50,000</b>
16						
17						
18	<b>TOTAL REVENUE</b>	<b>71,591</b>	<b>19,524</b>	<b>100,105</b>	<b>0</b>	<b>50,000</b>
19						
20						
21						
22						
23						
24						
25						
26	<b>EXPENSE</b>					
27		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
28		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
29						
30						
31	PILOTS LOUNGE IMPROVEMENTS	0	0	100,000	0	50,000
32	RADIO & LIGHTS	2,965	337	0	0	0
33	SEALCOAT & STRIPING	49,999	0	0	0	0
34	SECURITY CAMERAS	0	19,187	0	0	0
35	<b>TOTAL</b>	<b>52,964</b>	<b>19,524</b>	<b>100,000</b>	<b>0</b>	<b>50,000</b>
36						
37						
38	<b>TOTAL EXPENSE</b>	<b>52,964</b>	<b>19,524</b>	<b>100,000</b>	<b>0</b>	<b>50,000</b>
39						
40	<b>BALANCE</b>	<b>18,627</b>	<b>0</b>	<b>105</b>	<b>0</b>	<b>0</b>





# MUNICIPAL COURT LOCAL CONSOLIDATION FEE FUND

The Municipal Court Local Consolidation Fee Fund was created from the 86<sup>th</sup> Texas Legislature, S.B. 346 and became effective on January 1, 2020.

The Local Consolidated Fee is a \$14 cost collected on all nonjailable misdemeanor offenses, including criminal violation of a municipal ordinance (Section 134.103, Local Government Code). The municipal treasurer is required to allocate the \$14 to four separate funds or accounts outlined below, based on percentages in the statute, and maintain that individual fund or account. The money in the fund or account may only be used for the purposes provided by law (Section 134.151(a), Local Government Code).

**Municipal Court Building Security Fund** Article 102.017, Code of Criminal Procedure, 35%, \$4.90. May only be used for security personnel, services, and items related to buildings that house the operation of municipal court. A non-exhaustive list of potential uses is included in Article 102.017(c), Code of Criminal Procedure.

**Local Truancy Prevention and Diversion Fund** Section 134.156, Local Government Code, 35.7143%, \$5.00. May only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager.

**Municipal Court Technology Fund** Article 102.0172, Code of Criminal Procedure, 28.5714%, \$4.00. May only be used to finance the purchase of or to maintain technological enhancements for a municipal court. A non-exhaustive list of potential uses is included in Article 102.0172(b), Code of Criminal Procedure.

**Municipal Jury Fund** Section 134.154, Local Government Code 0.7143%, \$0.10, May only be used by municipality to fund juror reimbursements and otherwise finance jury services

1	<b>MUNICIPAL COURT BUILDING SECURITY FUND</b>
2	
3	
4	
5	
6	
7	
8	
9	
10	combined revenue for all four funds
11	transfer from building security- closed account, moved to lccc
12	4.00 from all nonjailable misdemeanor offenses
13	4.90 from all nonjailable misdemeanor offenses
14	5.00 from all nonjailable misdemeanor offenses
15	.10 from all nonjailable misdemeanor offenses
16	carry over funds from previous year
17	revenues transferred from general fund
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
32	
33	
34	purchase or maintain technology enhancements
35	security camera required by legislature, other security eq.
36	salary, travel exp, supplies, necessary expenses for a case manager
37	jury reimbursements and financial services
38	
39	
40	

1	<b>MUNI COURT LOCAL CONSOLIDATION</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	<b>REVENUES</b>					
9						
10	<b>COMBINED REVENUES</b>	0	785	849	0	1,200
11	<b>TRANSFER FROM BUILDING SECURITY</b>	0	887	0	0	0
12	<b>TECHNOLOGY FUND</b>	222	0	0	0	0
13	<b>BUILDING SECURITY FUND</b>	167	0	0	0	0
14	<b>TRUANCY PREVENTION &amp; DIVERSION</b>	0	0	0	0	0
15	<b>JURY FUND</b>	0	0	0	0	0
16	<b>COMBINED CARYOVER</b>	1,211	0	1,785	0	3,785
17	<b>TRANSFER FROM GENERAL FUND</b>	850	0	0	0	0
18	<b>TOTAL</b>	<b>2,283</b>	<b>1,672</b>	<b>2,634</b>	<b>0</b>	<b>4,985</b>
19						
20						
21	<b>MUNI COURT TECHNOLOGY FUND REVENUE</b>	<b>2,283</b>	<b>1,672</b>	<b>2,634</b>	<b>0</b>	<b>4,985</b>
22						
23						
24						
25						
26	<b>MUNI COURT LOCAL CONSOLIDATION</b>					
27						
28						
29	<b>EXPENSE</b>					
30		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
31		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
32						
33						
34	<b>TECH FUND - COMPUTER MAINT. &amp; EQ</b>	2,170	0	753	0	1,580
35	<b>SECURITY FUND - EQUIP &amp; SERVICES</b>	482	0	922	0	950
36	<b>TRUENCY PREV - JUVENILE CASE MGR</b>	0	0	941	0	950
37	<b>JURY FUND - REIMBURSE &amp; SERVICES</b>	0	0	18	0	100
38						
39						
40	<b>TOTAL</b>	<b>2,652</b>	<b>0</b>	<b>2,634</b>	<b>0</b>	<b>3,580</b>
41						
42						
43	<b>MUNI COURT TECHNOLOGY FUND EXPENSE</b>	<b>2,170</b>	<b>0</b>	<b>2,634</b>	<b>0</b>	<b>3,580</b>
44						
45	<b>BALANCE</b>	<b>113</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,405</b>



## USDA DEBT SERVICE FUND

This fund was approved and created in the 2017/2018 FY to make the annual Debt Service payment and the bi-annual Interest payment to USDA.

1	<b>USDA Debt Service</b>
2	
3	
4	
5	
6	
7	
8	revenues
9	funds held in TxPool -from \$10 per water connection
10	monthly interest on MMA checking account
11	carryover from I&S fund
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	USDA debt & interest payment
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	

1	<b>USDA DEBT SERVICE FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	REVENUES	0	0	97,680	0	102,000
9	TRANSFER FROM TXPOOL	102,000	73,000	258,648	0	0
10	INTEREST	622	376	470	0	160
11	TRANSFER FROM I&S	0	52,900	5,000	0	6,418
12						
13	<b>TOTAL</b>	<b>102,622</b>	<b>126,276</b>	<b>361,798</b>	<b>0</b>	<b>108,578</b>
14						
15						
16	<b>USDA DEBT SERVICE REVENUE</b>	<b>102,622</b>	<b>126,276</b>	<b>361,798</b>	<b>0</b>	<b>108,578</b>
17						
18						
19						
20						
21	<b>USDA DEBT SERVICE FUND</b>					
22						
23						
24	<b>EXPENSE</b>					
25		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
26		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
27						
28	USDA DEBT SERVICE	72,345	99,061	101,000	0	102,000
29						
30						
31						
32						
33						
34						
35						
36	<b>USDA DEBT SERVICE EXPENSE</b>	<b>72,345</b>	<b>99,061</b>	<b>101,000</b>	<b>0</b>	<b>102,000</b>
37						
38						
39	<b>BALANCE</b>	<b>30,277</b>	<b>27,215</b>	<b>260,798</b>	<b>0</b>	<b>6,578</b>





## INTEREST AND SINKING FUND

The Interest and Sinking Fund tracks the revenues from the "Debt" component of the City's Ad Valorem Tax, which are collected to pay on specific debts.

A CD was created in 2015 with the revenue from the raw water sales and the General Fund reserve for the 2018-2019 Tax Note & Bond balloon payments. Revenue from raw water sales were moved to the Enterprise Fund in the 2016-2017 FY.

The final Tax Notes & Bond payment was paid in February 2019.

Reserves from this account will be applied to the USDA Bond payment.

1	<b>INTEREST &amp; SINKING FUND</b>
2	
3	
4	
5	
6	
7	
8	debt service component of Ad Valorem Taxes
9	carry over funds from 18-19 FY property tax collected
10	funds held in CD
11	interest earned from CD
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	2012 Tax Not & Bond payment - paid
28	carryover funds will be trans. To USDA Debt Fund
29	
30	
31	
32	
33	
34	
35	

1	<b>INTEREST &amp; SINKING FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	PROPERTY TAX	173,342	11,642	5,000	0	6,418
9	CARRY OVER FROM 2018-2019	26,950	43,149	0	0	0
10	TRANSFER FROM CD	134,411	0	0	0	0
11	INTEREST EARNED FROM CD	0	0	0	0	0
12	<b>TOTAL</b>	<b>334,703</b>	<b>54,791</b>	<b>5,000</b>	<b>0</b>	<b>6,418</b>
13						
14						
15	<b>INTEREST AND SINKING FUND REVENUE</b>	<b>334,703</b>	<b>54,791</b>	<b>5,000</b>	<b>0</b>	<b>6,418</b>
16						
17						
18						
19						
20	<b>INTEREST &amp; SINKING FUND</b>					
21						
22						
23	<b>EXPENSE</b>					
24		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
25		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
26						
27	2012 BONDS & TAX NOTES	291,455	0	0	0	0
28	MOVE TO USDA DEBT FUND	0	52,900	5,000	0	6,418
29						
30	<b>TOTAL</b>	<b>291,455</b>	<b>52,900</b>	<b>5,000</b>	<b>0</b>	<b>6,418</b>
31						
32						
33	<b>INTEREST AND SINKING FUND EXPENSE</b>	<b>291,455</b>	<b>52,900</b>	<b>5,000</b>	<b>0</b>	<b>6,418</b>
34						
35	<b>BALANCE</b>	<b>43,248</b>	<b>1,891</b>	<b>0</b>	<b>0</b>	<b>0</b>



# STREET MAINTENANCE

The Street Maintenance Department was created in the 2019/2020 FY to fund Street Improvements through the 2% Sales Tax. An election was held in May 2019 and the citizens voted to approve the reallocation of sales tax revenue;

City 1.25%

Street Maintenance .25%

CEDC .50%

This revenue may only be used on existing streets at the time of election and will expire four years after it begins to levy taxes (10/01/2019) for street maintenance purposes if the city does not hold a tax reauthorization election.

1	<b>STREET MAINTENANCE FUND</b>
2	
3	
4	
5	
6	
7	
8	sales tax revenue
9	interest
10	carryover
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	street repairs
29	engineering
30	contracted services
31	
32	
33	
34	
35	
36	
37	

1	<b>STREET MAINTENANCE FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	SALES TAX REVENUE	0	54,004	52,000	0	55,625
9	INTEREST	0	80	72	0	140
10	CARRYOVER	0	0	51,200	0	42,072
11						
12	<b>TOTAL</b>	0	54,084	103,272	0	97,837
13						
14						
15	<b>TOTAL REVENUE</b>	0	54,084	103,272	0	97,837
16						
17						
18						
19						
20						
21						
22						
23	<b>EXPENSE</b>					
24		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
25		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
26						
27						
28	STREET REPAIRS	0	0	0	0	0
29	ENGINEERING	0	0	10,000	0	52,950
30	CONTRACT SERVICES	0	0	51,200	0	10,000
31						
32	<b>TOTAL</b>	0	0	61,200	0	62,950
33						
34						
35	<b>TOTAL EXPENSE</b>	0	0	61,200	0	62,950
36						
37	<b>BALANCE</b>	0	54,084	42,072	0	34,887





## CAPITAL IMPROVEMENT FUND

This fund is a reserve fund specifically for street resurfacing and large capital projects.

1	<b>CAPITAL IMPROVEMENT FUND</b>
2	
3	
4	
5	
6	
7	
8	funds from General Fund to be transferred here for capital improvements
9	funds from the capital improvement CD
10	American Recovery Act Funds
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	to be determined by regulation requirements & City Council
31	funds moved to investment account if unused
32	CD funds - use to be determined by City Council
33	for future use
34	for future use
35	
36	
37	
38	

1	<b>CAPITAL IMPROVEMENT FUND</b>					
2						
3						
4	<b>REVENUE</b>					
5		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
6		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
7						
8	REVENUE FROM GENERAL CHECKING	0	0	0	0	0
9	REVENUE FROM CIP C.D.	0	0	0	0	300,000
10	AMERICAN RECOVERY ACT FUNDS	0	0	0	0	194,000
11						
12						
13	<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>494,000</b>
14						
15						
16						
17						
18						
19						
20						
21	<b>CAPITAL IMPROVEMENT FUND</b>					
22						
23						
24	<b>EXPENSE</b>					
25		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
26		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
27						
28						
29						
30	AMERICAN RECOVERY ACT PROJECTS	0	0	0	0	194,000
31	MOVE TO CAPITAL IMPROVEMENT FUND CD	0	0	0	0	0
32	CAPITAL PROJECTS	0	0	0	0	300,000
33	PROPERTY PURCHASE	0	0	0	0	0
34	ENGINEERING EXPENSE	0	0	0	0	75,000
35	<b>TOTAL EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>375,000</b>
36						
37						
38						
39						
40	<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>119,000</b>

